

Office Use Only

Date Application Received: _____

PANOCHÉ WATER DISTRICT

5 2027 West Althea Ave, Firebaugh, CA 93622 – (209) 364-6136 – panochewd.specialdistrict.org



Application for Employment

We consider applicants for all positions without regard to race, religion, color, national origin, ancestry, physical disability, mental disability, legally protected medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status, or any other characteristic protected by federal or state law or local ordinance.

PLEASE PRINT

Personal Information

First Name		Last name		Middle name	
Address number		Street		City	
				State	
				Zip	
Telephone number(s)	Mobile	Home	Email		

Preferred method of contact (please mark above)

Employment Information

Position (s) Applying for:		
How did you learn about us?		
<input type="checkbox"/> Advertisement	<input type="checkbox"/> Friend/Relative	<input type="checkbox"/> Walk-in
<input type="checkbox"/> Employment Agency	<input type="checkbox"/> Website	<input type="checkbox"/> Other _____

If you are under 18 years of age, can you provide required work permit?

Yes

No

Have you ever filed an application with us before?

Yes

No

If yes, give date: _____

Have you ever been employed with us before?

Yes

No

If yes, give date _____

Are you currently employed?

Yes

No

May we contact your present employer?

Yes

No

Salary desired: \$ _____

If hired, can you submit verification of your legal right to work in the United States? *Proof of identity and authorization to work in the United States will be required upon employment.*

Yes

No

Date available to start work? _____

Are you currently able to work?

Full time

Part Time

Temporary

Are you currently on "lay-off" status and subject to recall?

Yes

No

Can you travel if a job requires it?

Yes

No

Education

	High School				College/University				Graduate/professional			
School Name and Address												
Years completed	9	10	11	12	1	2	3	4	1	2	3	4
Degree												
Describe any special training, apprenticeship, skills & extra curricular activities												

**Education beyond the requirements on the job description or not related to the job for which you are applying need to be listed.*

Indicate any languages, other than English, that you can speak, read and/or write.			
Language:	Fluent	Good	Fair
Speak			
Read			
Write			

**If additional space is needed, please continue on a separate sheet of paper*

Work Experience

Start with your present or last job. Include military service assignments and volunteer activities which relate to the job for which you are applying. You may exclude organizations which indicate race, color, religion, gender, national origin, mental, physical disability or other protected status.

Employer Name	Address
Job Title	Supervisor's Name
From: _____ To: _____	Reason (s) for leaving
Describe duties performed	

Employer Name	Address
Job Title	Supervisor's Name
From: _____ To: _____	Reason (s) for leaving
Describe duties performed	

Employer Name	Address
Job Title	Supervisor's Name
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Employer Name	Address
Job Title	Supervisor's Name
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Describe duties performed	

**If additional space is needed, please continue on a separate sheet of paper*

Special Skills and Qualifications

Summarize special job-related skills and qualifications acquired from employment or other experience.

Application's Statement

I certify that the answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements and references contained in this application for employment as permitted by state and federal law as may be necessary in arriving at an employment decision. I understand and acknowledge that the policy of the Panoche Water District is such that the existence of a criminal conviction will not necessarily disqualify my application for employment.

I understand that if offered employment, the offer may be contingent on passing a pre-employment alcohol and drug screen, criminal background check, and a pre-employment physical and I will voluntarily submit to these procedures. I also understand that I will be required to submit proof of my identity and legal right to work in the United States on my first day of employment.

If the position applied for requires driving in the course of work, I understand that I will be required to possess a current and valid California driver's license and understand that if an offer of employment is made to me I will be required to provide a copy of my official driving record and proof of insurance. I understand an unsatisfactory driving record may disqualify me from employment.

This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I understand and hereby acknowledge that any employment relationship with Panoche Water District is of an "at will" nature, which means that the employee may resign at any time and the Panoche Water District may discharge the employee at any time with or without cause. I also understand that this "at will" employment relationship may not be changed by any written document or conduct unless such change is specifically acknowledged in writing by an authorized executive of the Panoche Water District.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all the rules and regulations of Panoche Water District.

Signature of Applicant: _____ Date: _____