

**AGENDA**  
**PANOCHÉ WATER DISTRICT**  
**REGULAR BOARD OF DIRECTORS MEETING**  
**July 12, 2022 – 9:30 a.m.**

**CONSISTENT WITH RESOLUTION NO. 807-22 PROCLAIMING A LOCAL EMERGENCY AND  
AUTHORIZING REMOTE TELECONFERENCE BOARD MEETINGS THROUGH JULY 22, 2022  
PURSUANT TO AB 361, THE OPEN SESSION OF THIS MEETING MAY BE JOINED  
FROM YOUR COMPUTER, TABLET OR SMARTPHONE THROUGH THE FOLLOWING MEANS:**

<https://meet.goto.com/307707117>

**AND PLEASE DIAL**

**Conference call in number: (866) 705-2554      Passcode: 148 890**

**PRESIDENT’S ANNOUNCEMENT:** Pursuant to Government Code Section 54952.3, let it be known that Board Members receive no compensation or stipend for simultaneous or serial order meetings of the Panoche Water District, Panoche Drainage District, Panoche Financing Authority, and/or the Panoche Resource Conservation District.

- 1. CALL TO ORDER**
- 2. REVIEW OF AGENDA:** The Board will consider corrections and/or additions to the Agenda of items requiring immediate action that came to the attention of the Board after the Agenda was posted.
- 3. ROLL CALL:** A quorum will be confirmed and the Board will consider appointment of an acting Officer(s) in the event the President, Vice-President, and/or Secretary is absent from the meeting.
- 4. POTENTIAL CONFLICTS OF INTEREST:** Any Board member who has a potential conflict of interest may now identify the Agenda Item and recuse themselves from discussing and voting on the matter. [Government Code Section 87105]
- 5. PUBLIC COMMENT:** The Board of Directors welcomes participation in Board meetings. The public may address matters under the jurisdiction of the Board that have not been posted in the Agenda. The public will be given the opportunity to address the Board on any item in the Agenda at this time or before the Board’s consideration of that item. If members of the public desire to address the Board relative to a particular Agenda item at the time it is to be considered, they should so notify the President of the Board at this time. Please note, California Law prohibits the Board from taking action on any matter during a regular meeting that is not on the posted Agenda unless the Board determines that it is an emergency or one of the other situations specified in Government Code Section 54954.2. During a special meeting, the Board may not take action on any matter that is not on the posted Agenda. The President may limit the total amount of time allocated for public comment on particular issues to 3 minutes for each individual speaker.

**6. DIVISION REPORTS:**

- A. Water Operations & Maintenance – Juan Cadena
- B. Administration – Ara Azhderian
- C. Ethics, Compliance, & Human Resources – Lorena Chagoya

**7. PANOCHÉ WATER & DRAINAGE DISTRICTS JOINT CLOSED SESSION:** Conference with Legal Counsel.**A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Significant Exposure to Litigation pursuant to Section 54956.9(d), paragraph (2) or (3):

Number of Cases: Ten

**8. REPORT FROM JOINT CLOSED SESSION (GOVERNMENT CODE SECTION 54957.1)****9. CLOSED SESSION****A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Significant Exposure to Litigation pursuant to Section 54956.9(d), paragraph (2) or (3):

Number of Cases: Four

**B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Pursuant to Section 54956.9(d)(1):

Names of Cases:

- i. Imani Percoats & Chris Bettencourt vs. Panoche Water District  
Fresno County Superior Court Case No. 18CECG01651
- ii. Center for Biological Diversity, et al. v. United States, et al.  
US District Court, E.D. Cal, Case No. 1:20-CV-00760 DAD-EPG
- v. North Coast Rivers Alliance, et al. v. Kenneth Salazar, et al.  
US District Court, E.D. Cal., Case No. 1:16-cv-00307-DAD-SKO
- vi. Firebaugh Canal Water District & Central California Water District v. United States, et al.  
US District Court, E.D. Cal., Case 1:88-cv-00634-LJO-SKO

**C. CONFERENCE WITH LABOR NEGOTIATORS**

Pursuant to Section 54957.6:

Agency Designated Representative: Ara Azhderian, General Manager

Employee Organization: International Brotherhood of Electrical Workers Local 1245

**D. CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

Property: North Yuba Water District

Agency Negotiator: General Manager

Negotiating Parties: North Yuba Water District

Under Negotiation: Price and terms.

**10. REPORT FROM CLOSED SESSION****11. CONSENT CALENDAR**

All matters listed on the Consent Calendar are considered to be routine and non-controversial and will be acted upon by a single action of the Board of Directors, unless a Board Member requests separate consideration of the item. If such a request is made, the item may be heard as an Action Item at this meeting. The Board will review and consider (Tab 2):

- Adopting a Resolution determining that during the proclaimed state of emergency due to the COVID-19 pandemic, meeting in person would present imminent risk to the health or safety of attendees;
- Approval of DRAFT minutes from the July 13, 2021, regular meeting of the Board;
- Approval of DRAFT minutes from the July 16, 2021, special meeting of the Board;
- Approval of DRAFT minutes from the July 21, 2021, special meeting of the Board;
- Approval of DRAFT minutes from the June 22, 2022, regular meeting of the Board;
- Acceptance of the monthly financial statements for the period ending June 30, 2022;
- Acceptance of Director's Monthly Credit Card Usage Report.

**ACTION ITEMS**

- 12.** The Board to review and consider approving a request from Little Green Nut to transfer 150 acre-feet to Westlands Water District (Azhderian – Tab 3);
- 13.** The Board to review and consider approving a request from Nellore Farms to transfer 80 acre-feet to San Luis Water District (Azhderian – Tab 4);
- 14.** The Board to review and consider authorizing issuance of an Invitation for Bids to manufacture and install a traveling screen at Pump Station 6E (Azhderian/Cadena – Tab 5);
- 15.** The Board to review and consider request from the Panoche Resource Conservation District to fund a consultant to advise on the future of the District (Azhderian – Tab 6);
- 16.** The Board to review and consider amending the District's Emergency COVID-19 Pandemic Response Policy to address revised CDC and CalOSHA guidance (Azhderian – Tab 7);
- 17.** The Board to review and consider approving payment of bills (Azhderian – Tab 8).

**REPORT ITEMS**

- 18. FINANCIAL REPORTS (Tab 9)**
  - A. FYE 2023 Budget-to-Actual Report;
  - B. Tiered O&M Rate;
  - C. Supplemental Water Revenue Security;
  - D. Other financial matters affecting the District.

**19. REPORTS UNDER DISTRICT POLICIES**

- A. Emergency COVID-19 Pandemic Response Policy;
- B. Report(s) on Brown Act Meetings & Conferences Attended at District Expense (may be written or oral and may be joint for multiple attendees);
- C. Board to Consider Update(s) or Approval(s) Required Under Any Other District Policies.

**20. GENERAL MANAGER'S REPORT (Tab 10)**

- A. Water Supplies, Deliveries, and Quality;
- B. Domestic Water Treatment Plant;
- C. Solar Project;
- D. Modernization;
- E. Sustainable Groundwater Management;
- F. Staffing;
- G. Los Vaqueros Expansion Project;
- H. San Luis Transmission Project;
- I. Delta Mendota Canal Subsidence Correction Project;
- J. B.F. Sisk Expansion Project;
- K. Delta Conveyance Project;
- L. Strategic Priorities;
- M. Other Matters Affecting the District.

**21. REPORTS ON OTHER ITEMS PURSUANT TO GOVERNMENT CODE SECTION 54954.2(a)(3)****22. FUTURE MEETING DATES**

- A. Board to Consider Action to Set Special Meeting Date(s): *No staff requests.*
- B. Next Regular Meeting Date: August 9, 2022.

**23. ADJOURNMENT**

- ❖ Items on the Agenda may be taken in any order.
- ❖ Action may be taken on any item listed on the Agenda.
- ❖ Writings relating to open session: Agenda items that are distributed to members of the Board of Directors will be available for inspection at the District office, excluding writings that are not public records or are exempt from disclosure under the California Public Records Acts.

Americans with Disabilities Act of 1990: Under this Act, a qualifying person may request that the District provide a disability-related modification or accommodation in order to participate in any public meeting of the District. Such assistance includes alternative formats for the agendas and agenda packets used for any public meetings of the District. Requests for assistance shall be made in person, in written form, or via telephone by calling (209) 364-6136. Requests must be received at least 18 hours prior to a scheduled public meeting.

Investment Information Disclaimer: This agenda has been prepared as required by the applicable laws of the State of California, including but not limited to, Government Code Section 54950 et seq., and has not been prepared with a view to informing an investment decision in any of the District's bonds, notes, or other obligations. Any projections, plans, or other forward-looking statements included in the information in this agenda are subject to a variety of uncertainties that could cause any actual plans or results to differ materially from any such statement. The information herein is not intended to be used by investors or potential investors in considering the purchase or sale of the District's bonds, notes or other obligations and investors and potential investors should rely only on information filed by the District on the Municipal Securities Rulemaking Board's Electronic Municipal Market Access System for municipal securities disclosures, maintained on the World Wide Web at <https://emma.msrb.org/>.

## **PANOCHÉ WATER DISTRICT RESOLUTION NO. 809-22**

### **A RESOLUTION OF THE BOARD OF DIRECTORS PROCLAIMING A LOCAL EMERGENCY, RATIFYING GOVERNOR NEWSOM'S MARCH 4, 2020, PROCLAMATION OF A STATE OF EMERGENCY, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF PANOCHÉ WATER DISTRICT THROUGH AUGUST 11, 2022 PURSUANT TO BROWN ACT PROVISIONS**

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WHEREAS, the Panoche Water District is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of Panoche Water District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist in the District, specifically, on March 4<sup>th</sup>, 2020, Governor Newsom proclaimed a State of Emergency due to the COVID-19 pandemic and such proclamation has not as of the date of this Resolution been lifted; and

WHEREAS, due to what may be the sensitivity of some members of the public as well as to members of the Board and District staff, the contagious nature of COVID-19, including variants of the virus, and current guidance from federal, state, and local agencies that social distancing reduces the transmission of the virus, meeting in person would present imminent risks to the health or safety of attendees; and

WHEREAS, the Board of Directors does hereby find that the current status of the COVID-19 pandemic has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to proclaim a local emergency and ratify the Proclamation of a State of Emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency, the Board of Directors does hereby find that the legislative bodies of Panoche Water District shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, District notices and agendas shall provide a reasonable means for members of the public to meaningful participate in public meetings of the District.

**NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:**

1. The Board of Directors of the Panoche Water District hereby finds and determines the above Recitals are true and correct and are incorporated herein by this reference.
2. The Board hereby proclaims that a local emergency now exists throughout the District, and meeting in person would present a significant risk to the health and safety of those participating in person.
3. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance on March 4, 2020.
4. The General Manager, or his designee, and legislative bodies of the District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.
5. This Resolution shall take effect on July 12, 2022, and shall be effective until the earlier of (i) August 11, 2022, or (ii) such time as the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of the District may continue to teleconference without strictly complying with certain provisions of the Brown Act due to the ongoing COVID-19 pandemic and resulting State of Emergency.

PASSED AND ADOPTED this 12<sup>th</sup> day of July 2022, in a duly noticed and open meeting of the Board of Directors by the following vote, to wit:

Ayes:  
Nays:  
Abstain:  
Absent:

\_\_\_\_\_  
John Bennett, President

Attest: \_\_\_\_\_  
Mike Stearns, Secretary

**CERTIFICATE OF SECRETARY  
OF  
PANOCHÉ WATER DISTRICT,  
A California Water District**

I, Mike Stearns, do hereby certify that I am the duly authorized and appointed Secretary of the Panoche Water District, a California Water District (the "District"); that the foregoing is a true and correct copy of that certain resolution duly and unanimously adopted and approved by the Board of Directors of the District on the 12<sup>th</sup> day of July 2022; and that said resolution has not been modified or rescinded and remains in full force and effect as the date hereof:

**IN WITNESS WHEREOF**, I have executed this Certificate on this \_\_\_\_\_ day of July 2022.

\_\_\_\_\_  
Mike Stearns, Secretary

**PANOCHÉ WATER DISTRICT MEETING MINUTES  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
July 13, 2021, at 9:00 A.M.**

A regular meeting of the Board of Directors was held in accordance with Governor Newsom's Executive Order N-09-21 issued in response to the COVID-19 Pandemic, which allows local and state legislative bodies to hold meetings by web and teleconference, and to make meetings accessible to the public electronically. Those present at the meeting were:

Directors Present:	John Bennett, President Sue Redfern-West, Vice-President Mike Stearns, Secretary Michael Linneman, Director Ross Koda, Director
Directors Absent:	None
District Staff Present:	Ara Azhderian, General Manager Juan Cadena, Water Resources Manager John Paul Otollo, Treasurer & Controller Lorena Chagoya, Ethics & Compliance Officer
Others Present:	Philip Williams, General Counsel Diane Rathmann, Of Counsel Robert Porr, Municipal Financing Advisor Lora Carpenter, Municipal Financing Advisor Doug Brown, Bond Counsel Steve Smith, Turlock Fruit Palmer McCoy, Grassland Basin Authority Audry Arnao, WestWater Research Will Gleason, West Hills Farms

**ANNOUNCEMENT PURSUANT TO GOVERNMENT CODE SECTION 54952.3**

Pursuant to the Brown Act, President Bennett announced that Directors do not receive compensation or a stipend for simultaneous or serial order meetings of Panoche Water District, Panoche Drainage District, Panoche Financing Authority, and/or the Panoche Resource Conservation District.

**CALL TO ORDER**

President Bennett called the regular meeting to order at 9:01 a.m.

**REVIEW OF AGENDA**

General Manager Azhderian reported the draft minutes from the December 8, 2020, regular meeting of the Board were not included in the meeting packet and should be struck from the Consent Calendar.

**ROLL CALL**

A quorum of the Board and presence of the District's Officers were confirmed.

**POTENTIAL CONFLICTS OF INTEREST**

There were no conflicts reported.

**PUBLIC COMMENT**

There was no public comment.

**DIVISION REPORTS**

- A. Water Resources Manager Juan Cadena reported on water deliveries and maintenance activities, including various turnout repairs, weed control treatments, and cleaning of drains.
- B. Controller JP Otollo reported the water department was focused on the monthly water usage billings and closely monitoring water usage daily to avoid overdrafts and communicating frequently with growers about usage and water supply issues. Otollo also reported the accounting staff were working with field staff to update the fixed assets register and updating the depreciation values. Lastly, Otollo stated the Drainage District FYE 2020 audit was in its final stages and he expects to present a draft at the next Board meeting while preparation for the Water District FYE2021 audit was in full swing with the aim to begin the audit in August.
- C. Ethics & Compliance Officer Lorena Chagoya reported on various risk management activities for the month of June. She said there had been no worker's compensation, property, or liability insurance claims, nor COVID-19 cases, during the month. She indicated one internal report had been opened during the month while two had been closed. Regarding staffing, she explained that following the lay-off of the Human Resources Generalist, she and Contract Administrator Elisa Cardoza were redistributing the responsibilities. She also reported the District was advertising for a part-time janitor to facilitate compliance with the District's COVID-19 policies more cost effectively than contract services. Lastly, Chagoya reported on safety inspections and trainings, noting the last safety inspection scored 94%, and that the District's Declaration of Candidacy Forms would be available to landowners on July 19th.

**CONSENT CALENDAR**

General Manager Azhderian presented the Board with the Consent Calendar items, which included the draft minutes from the November 10, 2020, regular meeting of the Board, the November 24, 2020, special meeting of the Board, and the December 28, 2020, special meeting of the Board; and, the monthly financial statements for the period ending June 30, 2021. After consideration, on a motion by Director Stearns, seconded by Director Redfern-West, the Board unanimously accepted the Consent Calendar as presented.

The vote on the matter was as follows:

Ayes:	Bennett, Redfern-West, Stearns, Linneman, Koda
Nays:	None
Abstain:	None
Absent:	None

**THE BOARD TO REVIEW AND CONSIDER ADOPTING A LAND BASED CHARGES DELINQUENCY POLICY**

General Manager Azhderian requested the Board consider adopting the Property Related Fees & Charges Delinquency Policy to facilitate implementation of the recently, voter approved Contractual Obligation Assessments expected to be billed and collected by the counties to fund repayment of the District's 2021 Bonds issued to pay the U.S. Bureau of Reclamation for the District's capital obligation

under its Central Valley Project water service contract and the related Settlement Agreement. He said the District currently has no land-based charges and, if a landowner does not pay the soon to be imposed assessment, the District would have no clear recourse. The Policy, Azhderian explained, would allow the District to suspend water service for unpaid property related fees in addition to any other penalty provided for by law. He said the Policy would not only better protect the District from delinquencies, but the counties as well, which should improve the District's ability to become eligible to participate in the counties Teeter Plans. After consideration, on a motion by Director Stearns, seconded by Director Linneman, the Board unanimously adopted the subject Policy as presented.

The vote on the matter was as follows:

Ayes:	Bennett, Redfern-West, Stearns, Linneman, Koda
Nays:	None
Abstain:	None
Absent:	None

**THE BOARD TO REVIEW AND CONSIDER ADOPTING A RESOLUTION REQUESTING FRESNO COUNTY ADMINISTER THE DISTRICT'S CONTRACTUAL OBLIGATION ASSESSMENT AND PARTICIPATION IN THE FRESNO COUNTY TEETER PLAN, AND AUTHORIZING RELATED ACTIONS**

General Manager Azhderian requested the Board consider adopting the draft resolution placing the District's relevant Contractual Obligation Assessments on the Fresno County secured tax roll. He explained it would be more cost effective for the counties to collect the assessment and, by doing so, the District could also benefit from future inclusion into the counties Teeter Plans, which essentially ensure payment of the Assessments. Azhderian said inclusion in the Teeter Plans would improve the District's financial security, which would likely be viewed positively by the District's investors and rating agencies. After consideration, on a motion by Director Stearns, seconded by Director Redfern-West, the Board unanimously adopted the Resolution as presented.

The vote on the matter was as follows:

Ayes:	Bennett, Redfern-West, Stearns, Linneman, Koda
Nays:	None
Abstain:	None
Absent:	None

**THE BOARD TO REVIEW AND CONSIDER ADOPTING A RESOLUTION REQUESTING MERCED COUNTY ADMINISTER THE DISTRICT'S CONTRACTUAL OBLIGATION ASSESSMENT AND PARTICIPATION IN THE FRESNO COUNTY TEETER PLAN, AND AUTHORIZING RELATED ACTIONS**

General Manager Azhderian requested the Board consider adopting the draft resolution placing the District's relevant Contractual Obligation Assessments on the Merced County secured tax roll. He explained this Resolution was essentially the same as the Fresno County Resolution just adopted. After consideration, on a motion by Director Redfern-West, seconded by Director Linneman, the Board unanimously adopted the Resolution as presented.

The vote on the matter was as follows:

Ayes:	Bennett, Redfern-West, Stearns, Linneman, Koda
Nays:	None
Abstain:	None
Absent:	None

**THE BOARD TO REVIEW AND CONSIDER APPROVING A REQUEST FROM ALMENDRA PROPERTIES, LP, TO TRANSFER 331 ACRE-FEET TO SAN LUIS WATER DISTRICT**

General Manager Azhderian presented the Board a memorandum conveying the Almendra request and recommending approval of the request without applying the District's normally due Operations and Maintenance charge because Almendra had secured replacement surface water supplies to cover the requested transfer resulting in no net reduction in their anticipated in-District deliveries thus no redirected financial impact. After consideration, on a motion by Director Stearns, seconded by Director Linneman, the Board unanimously approved the transfer request and recommendation.

The vote on the matter was as follows:

Ayes:	Bennett, Redfern-West, Stearns, Linneman, Koda
Nays:	None
Abstain:	None
Absent:	None

**THE BOARD TO REVIEW AND CONSIDER APPROVING A REQUEST FROM GRANDLAND PISTACHIO, LP, TO TRANSFER 200 ACRE-FEET TO SAN LUIS WATER DISTRICT**

General Manager Azhderian presented the Board a memorandum conveying Grandland's request. He reported that Grandland was planning to substitute the transferred supply with groundwater and blend it with their remaining surface water supplies; therefore, Azhderian recommended that if the request were approved, the District apply its routine Operations and Maintenance charge to avoid redirected financial impact. After consideration, on a motion by Director Redfern-West, seconded by Director Stearns, the Board unanimously approved the transfer request and recommendation.

The vote on the matter was as follows:

Ayes:	Bennett, Redfern-West, Stearns, Linneman, Koda
Nays:	None
Abstain:	None
Absent:	None

**THE BOARD TO REVIEW AND CONSIDER APPROVING A REQUEST FROM IMPERIAL MERCHANTS, USA, LLC, TO TRANSFER UP-TO 18 ACRE-FEET TO SAN LUIS WATER DISTRICT**

General Manager Azhderian presented the Board a memorandum conveying Imperial's request. He reported that Imperial was planning to substitute the transferred supply with groundwater; therefore, Azhderian recommended that if the request were approved, the District apply its routine Operations and Maintenance charge to avoid redirected financial impact. After consideration, on a motion by Director Stearns, seconded by Director Redfern-West, the Board unanimously approved the transfer request and recommendation.

The vote on the matter was as follows:

Ayes:	Bennett, Redfern-West, Stearns, Linneman, Koda
Nays:	None
Abstain:	None
Absent:	None

**THE BOARD TO REVIEW AND CONSIDER APPROVING A REQUEST FROM CREEKSIDE FARMING CO. INC., TO TRANSFER UP-TO 242 ACRE-FEET TO WESTLANDS WATER DISTRICT**

General Manager Azhderian presented the Board a memorandum conveying Creekside's request. He reported that Creekside was planning to substitute the transferred supply with groundwater; therefore, Azhderian recommended that if the request were approved, the District apply its routine Operations and Maintenance charge to avoid redirected financial impact. After consideration, on a motion by Director Stearns, seconded by Director Redfern-West, the Board unanimously approved the transfer request and recommendation.

The vote on the matter was as follows:

Ayes:	Bennett, Redfern-West, Stearns, Linneman, Koda
Nays:	None
Abstain:	None
Absent:	None

#### **THE BOARD TO REVIEW AND CONSIDER AUTHORIZING EXECUTION OF THE FIRST AMENDED AND RESTATED LOS VAQUEROS RESERVOIR EXPANSION PROJECT ACTIVITY AGREEMENT WITH THE SAN LUIS & DELTA-MENDOTA WATER AUTHORITY**

General Manager Azhderian presented the Board the draft Activity Agreement. He reported the District had been participating in the Los Vaqueros Expansion Project through an Activity Agreement with the San Luis & Delta-Mendota Water Authority (SLDMWA) since January 2019. He explained the Expansion Project had progressed to the point where its participants were now working to form a new joint powers authority (JPA) to govern the project going forward and that the primary purposes of the Amended and Restated Activity Agreement were to provide the SLDMWA authority to execute the new JPA on behalf of the Activity Agreement members, which also includes Byron-Bethany, Del Puerto, and Westlands, and to define how representatives from the SLDMWA membership would be selected to serve as representative on the new JPA. After consideration, on a motion by Director Stearns, seconded by Director Linneman, the Board unanimously authorized execution of the Amended and Restated Activity Agreement.

The vote on the matter was as follows:

Ayes:	Bennett, Redfern-West, Stearns, Linneman, Koda
Nays:	None
Abstain:	None
Absent:	None

#### **THE BOARD TO REVIEW AND CONSIDER ADOPTING REVISIONS TO THE DISTRICT'S EMERGENCY COVID-19 PANDEMIC RESPONSE POLICY**

General Manager Azhderian presented the Board the proposed changes to the COVID policy. He explained the changes had been prepared in consultation with counsel to conform with updated guidance from the Centers for Disease Control and CalOSHA. Azhderian said if adopted, the District would provide staff additional training on the COVID policy. After consideration, on a motion by Director Redfern-West, seconded by Director Stearns, the Board unanimously adopted the COVID policy revisions as presented.

The vote on the matter was as follows:

Ayes:	Bennett, Redfern-West, Stearns, Linneman, Koda
Nays:	None
Abstain:	None
Absent:	None

## **THE BOARD TO REVIEW AND CONSIDER AMENDING THE DISTRICT'S GROUNDWATER CONVEYANCE POLICY**

General Manager Azhderian reviewed the Groundwater Conveyance Policy with the Board to again discuss the trade-off between maintaining a certain water quality versus increasing the District's drought limited water supply with additional groundwater pumping. He explained that while water quality in June had occasionally exceeded the District's salinity standards, boron levels were the bigger concern among some growers due to its potential impact on certain crops production and quality. Azhderian reported other growers growing less sensitive crops were requesting the District allow more wells to use the District's system, as was done in the 2014-2016 drought period, but that doing so would exacerbate the water quality concerns. He also noted that limited demand and changes in the demand pattern resulting from changes in California overtime laws were complicating the water quality management effort. After discussion, the consensus of the Board was to maintain the status quo; therefore, no further action was taken.

## **THE BOARD TO REVIEW AND CONSIDER AUTHORIZING EXECUTION OF A PROPOSED PRICE, PAIGE & COMPANY ENGAGEMENT LETTER TO CONDUCT A FINANCIAL AUDIT OF THE DISTRICT'S FISCAL-YEAR ENDING FEBRUARY 28, 2021**

General Manager Azhderian presented the Board the proposed engagement letter. He explained this financial audit would bring the District current and that it was a requirement of the District's 2021 Bond covenants that it be completed prior to the end of November 2021. Azhderian recommended maintaining service with Price Paige for this audit, as their knowledge of the District would result in a very efficient process, and to issue a Request for Proposals in 2022 to compare costs and services offered by other potential vendors. After consideration, on a motion by Director Stearns, seconded by Director Redfern-West, the Board unanimously authorized execution of the engagement letter.

The vote on the matter was as follows:

Ayes:	Bennett, Redfern-West, Stearns, Linneman, Koda
Nays:	None
Abstain:	None
Absent:	None

## **THE BOARD TO REVIEW AND CONSIDER APPROVING PAYMENT OF BILLS**

Controller Otollo presented the Board with the District's accounts payable. After consideration, on a motion by Director Stearns, seconded by Director Linneman, the Board unanimously approved payment of the bills.

The vote on the matter was as follows:

Ayes:	Bennett, Redfern-West, Stearns, Linneman, Koda
Nays:	None
Abstain:	None
Absent:	None

## **CONTROLLER'S REPORT**

Controller Otollo reviewed the District's Budget-to-Actual report with the Board.

## **REPORTS UNDER DISTRICT POLICIES**

General Manager Azhderian reported on staff participation in other Brown Act meetings including the San Luis & Delta-Mendota Water Authority, Central Delta-Mendota Subbasin Groundwater Sustainability Agency, and the Grassland Basin Authority.

#### **GENERAL MANAGER'S REPORT**

General Manager Azhderian reviewed the District's Water Accounting Report for June, the CVP Operations Update and water supply forecasts prepared by Westlands Water District, and the District's water quality monitoring reports.

#### **REPORTS ON OTHER ITEMS PURSUANT TO GOVERNMENT CODE SECTION 54954.2(a)(3)**

Vice-President Sue Redfern-West announced her intention to retire from the Board of Directors effective August 11, 2021. She expressed her gratitude to the other Directors for their support and ongoing commitment to service. The Directors expressed their appreciation for Sue's leadership and directed staff to develop a succession plan.

#### **CLOSED SESSION**

General Counsel Williams announced that the Panoche Water District's Board would meet in closed session for a conference with legal counsel to discuss those items listed on the Agenda pursuant to Government Code Section 54956.9, Subdivision (d), Paragraphs (1), (2) or (3).

*At approximately 10:34 a.m., President Bennett called the closed session to order.*

*At approximately 11:22 a.m., President Bennett adjourned the closed session.*

#### **CLOSED SESSION REPORT**

General Counsel Williams reported the Board met with legal counsel in closed session and took no reportable action.

*At approximately 11:22 a.m., President Bennett called a 10-minute break.*

#### **JOINT CLOSED SESSION**

General Counsel Williams announced that the Panoche Water and Drainage Districts Boards would meet jointly in closed session for a conference with legal counsel on anticipated litigation pursuant to Government Code Section 54956.9, Subdivision (d), Paragraphs (2), or (3).

*At approximately 11:37 a.m., President Bennett called the joint closed session to order.*

*At approximately 12:17 p.m., President Bennett adjourned the joint closed session.*

#### **JOINT CLOSED SESSION REPORT**

General Counsel Williams reported the Boards met jointly with legal counsel in closed session and took no reportable action.

#### **FUTURE MEETING DATES**

A special meeting of the Board was scheduled for June 16, 2021, at 9:00 a.m. The next regular meeting of the Board was scheduled for August 10, 2021, at 9:00 a.m.

**ADJOURNMENT**

With no further business on the agenda, President Bennett adjourned the meeting at 12:18 p.m.

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John Bennett, President

---

Mike Stearns, Secretary

DRAFT

**PANOCHÉ WATER DISTRICT MEETING MINUTES  
SPECIAL MEETING OF THE BOARD OF DIRECTORS  
July 16, 2021, at 9:00 A.M.**

A meeting of the Board of Directors was held in accordance with Governor Newsom's Executive Order N-09-21 issued in response to the COVID-19 Pandemic, which allows local and state legislative bodies to hold meetings by web and teleconference, and to make meetings accessible to the public electronically. Those present at the meeting were:

Directors Present: Sue Redfern-West, Vice-President  
Mike Stearns, Secretary  
Michael Linneman, Director  
Ross Koda, Director

Directors Absent: John Bennett, President

District Staff Present: Ara Azhderian, General Manager

Others Present: Philip Williams, General Counsel  
Lora Carpenter, Municipal Financing Advisor  
Doug Brown, Bond Counsel  
Jonathan Guz, Bond Counsel

**ANNOUNCEMENT PURSUANT TO GOVERNMENT CODE SECTION 54952.3**

Pursuant to the Brown Act, Acting President Stearns announced that Directors do not receive compensation or a stipend for simultaneous or serial order meetings of Panoche Water District, Panoche Drainage District, Panoche Financing Authority, and/or the Panoche Resource Conservation District.

**CALL TO ORDER**

Acting President Stearns called the meeting to order at 9:03 a.m.

**REVIEW OF AGENDA**

There were no changes to the Agenda.

**ROLL CALL**

A quorum of the Board was confirmed. In the absence of President Bennett, by consensus, Secretary Stearns was named Acting President and General Manager Azhderian was named Acting Secretary.

**POTENTIAL CONFLICTS OF INTEREST**

There were no conflicts reported.

**PUBLIC COMMENT**

There was no public comment.

**CLOSED SESSION**

General Counsel Williams announced that the Panoche Water District's Board would meet in closed session for a conference with legal counsel to discuss those items listed on the Agenda pursuant to Government Code Section 54956.9, Subdivision (d), Paragraphs (1), (2) or (3).

*At approximately 9:04 a.m., Acting President Stearns called the closed session to order.*

*At approximately 9:27 a.m., Acting President Stearns adjourned the closed session.*

**CLOSED SESSION REPORT**

General Counsel Williams reported the Board met with legal counsel in closed session and approved a settlement agreement with the San Luis & Delta-Mendota Water Authority (Authority). The vote was as follows:

Ms. Redfern- West: Aye;

Mr. Stearns: Aye;

Mr. Linneman: Aye; and

Mr. Koda: Aye.

President. Bennett did not attend the meeting or participate in the vote.

The key terms of the Authority Settlement Agreement are:

Panoche agreed that the Authority sustained damages as a result of unauthorized diversions of water by Panoche during the period from January 1, 2009, through April 30, 2015, from a first location at mile marker 95.58 on the Delta Mendota Canal, a second location at mile marker 91.71 on the Delta Mendota Canal, and a third location at turnout 97.51 of the San Luis Canal, in a total quantity of approximately 53,388 acre-feet.

Panoche has agreed to pay the Authority: (1) unpaid Operations, Maintenance & Repair costs associated with the Released Conduct in the amount of \$798,653; (2) interest thereon at the long-term Applicable Federal Rates ("AFR") up through the date of payment by Panoche, which as of July 31, 2021, is \$172,253; (3) the Authority's actual costs of sealing the two Delta Mendota Canal diversion sites in the amount of \$17,766; and the costs of Authority staff and outside counsel time spent related to the mediation and negotiation of this Agreement, which is estimated to be around \$60,000. The total is referred to as the Settlement Amount and is due to be paid in one lump sum to the Authority no later than August 31, 2021, and final calculation of interest and the Authority's costs for staff and outside counsel time shall be calculated for the expected actual date of payment.

In exchange for payment of the Settlement Amount, the Authority has provided the following limited release: the Authority has released Panoche and the United States from liability for unpaid Operations, Maintenance & Repair costs related to the Released Conduct, interest thereon, closure expenses for the two sites, and staff and counsel time related to the mediation and negotiating the settlement agreement. Only liability for these specifically listed items will be released. Without limitation, the release will not encompass any claims by individual member agencies of the Authority, any claims against the United States regarding how it allocates the funds it recovers from Panoche, or any claims related to diversions outside the acre-foot, time frame, and geographic limitations of the Released Conduct.

**FUTURE MEETING DATES**

The next regular meeting of the Board was scheduled for August 10, 2021, at 9:00 a.m.

**ADJOURNMENT**

With no further business on the Agenda, Acting President Stearns adjourned the meeting at 9:31 a.m.

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Mike Stearns, Acting President

---

Ara Azhderian, Acting Secretary

DRAFT



**PANOCHÉ WATER DISTRICT MEETING MINUTES  
SPECIAL MEETING OF THE BOARD OF DIRECTORS  
July 21, 2021, at 9:00 A.M.**

A meeting of the Board of Directors was held in accordance with Governor Newsom's Executive Order N-09-21 issued in response to the COVID-19 Pandemic, which allows local and state legislative bodies to hold meetings by web and teleconference, and to make meetings accessible to the public electronically. Those present at the meeting were:

Directors Present: John Bennett, President  
Sue Redfern-West, Vice-President  
Mike Stearns, Secretary  
Michael Linneman, Director  
Ross Koda, Director

Directors Absent: None

District Staff Present: Ara Azhderian, General Manager

Others Present: Robert Porr, Municipal Financing Advisor  
Lora Carpenter, Municipal Financing Advisor  
Doug Brown, Bond Counsel  
Jonathan Guz, Bond Counsel

**ANNOUNCEMENT PURSUANT TO GOVERNMENT CODE SECTION 54952.3**

Pursuant to the Brown Act, President Bennett announced that Directors do not receive compensation or a stipend for simultaneous or serial order meetings of Panoche Water District, Panoche Drainage District, Panoche Financing Authority, and/or the Panoche Resource Conservation District.

**CALL TO ORDER**

President Bennett called the meeting to order at 9:01 a.m.

**REVIEW OF AGENDA**

There were no changes to the Agenda.

**ROLL CALL**

A quorum of the Board and presence of the District's Officers were confirmed.

**POTENTIAL CONFLICTS OF INTEREST**

There were no conflicts reported.

**PUBLIC COMMENT**

There was no public comment.

**CLOSED SESSION**

President Bennett announced that the Panoche Water District's Board would meet in closed session for a conference with bond counsel to discuss those items listed on the Agenda pursuant to Government Code Section 54956.9, Subdivision (d), Paragraphs (1), (2) or (3).

*At approximately 9:02 a.m., President Bennett called the closed session to order.*

*At approximately 9:38 a.m., President Bennett adjourned the closed session.*

**CLOSED SESSION REPORT**

General Manager Azhderian reported the Board met with bond counsel in closed session and took no reportable action.

**FUTURE MEETING DATES**

The next regular meeting of the Board was scheduled for August 10, 2021, at 9:00 a.m.

**ADJOURNMENT**

With no further business on the Agenda, President Bennett adjourned the meeting at 9:39 a.m.

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John Bennett, President

---

Mike Stearns, Secretary

**PANOCHÉ WATER DISTRICT MEETING MINUTES  
ADJOURNED REGULAR MEETING OF THE BOARD OF DIRECTORS  
June 22, 2022, at 9:30 A.M.**

An adjourned regular meeting of the Board of Directors was held pursuant to Assembly Bill 361 authorizing the District's legislative body to hold meetings by web and teleconference, and to make meetings accessible to the public electronically. Those present at the meeting were:

Directors Present: John Bennett, President  
Aaron Barcellos, Vice-President  
Steve Fausone, Director  
Beau Correia, Director

Directors Absent: Mike Stearns, Secretary

District Staff Present: Ara Azhderian, General Manager  
Juan Cadena, Water Resources Manager  
Lorena Chagoya, Ethics & Compliance Officer

Others Present: Philip Williams, General Counsel  
Palmer McCoy, Grassland Basin Authority

**ANNOUNCEMENT PURSUANT TO GOVERNMENT CODE SECTION 54952.3**

Pursuant to the Brown Act, President Bennett announced that Directors do not receive compensation or a stipend for simultaneous or serial order meetings of Panoche Water District, Panoche Drainage District, Panoche Financing Authority, and/or the Panoche Resource Conservation District.

**CALL TO ORDER**

President Bennett called the regular meeting to order at 9:30 a.m.

**REVIEW OF AGENDA**

There were no changes to the Agenda.

**ROLL CALL**

A quorum of the Board was confirmed. In the absence of Secretary Stearns, General Manager Azhderian was named Acting Secretary.

**POTENTIAL CONFLICTS OF INTEREST**

No conflicts were reported.

**PUBLIC COMMENT**

There was no public comment.

**DIVISION REPORTS**

- A. Water Resources Manager Juan Cadena reported on water deliveries and maintenance activities. Of note, he said that deliveries for the month of May were about 1,200 acre-feet, or 25%, less than last year. Cadena also reported on various repair activities, weed control treatments, and cleaning of dredge spoils.

- B. General Manager Azhderian reported the water department was focused on closely monitoring water usage daily to avoid overdrafts and communicating frequently with growers about usage and water supply issues. Of note, he reported the 2020-21 financial audit of the Drainage District had begun and that staff were working to prepare for the Water District's audit expected to start in August.
- C. Ethics & Compliance Officer Lorena Chagoya reported on various risk management activities for the month. She said there had been no worker's compensation or liability insurance claims, nor COVID-19 cases, during the month; however, the District did file one property damage claim to clean up an oil spill from an old piece of equipment that had been parked for years, but the claim was denied by the carrier as they concluded it was caused by faulty maintenance. There were no incidents reported on the Speak-Up Hotline, she said, but there were two internal reports, both of which had been resolved. She also spoke of efforts to reduce training costs by exploring alternatives such as web-based training and expanding in-house training capabilities. Lastly, Chagoya reported on the upcoming annual Ethics & Compliance and spill prevention trainings.

#### **PANOCHÉ WATER & DRAINAGE DISTRICTS' JOINT CLOSED SESSION**

General Counsel Williams announced that the Panoche Water and Drainage Districts Boards would meet jointly in closed session for a conference with legal counsel on anticipated litigation pursuant to Government Code Section 54956.9, Subdivision (d), Paragraphs (2) or (3).

*At approximately 10:02 a.m., President Bennett called the joint closed session to order.*

*At approximately 12:03 a.m., President Bennett adjourned the joint closed session.*

#### **JOINT CLOSED SESSION REPORT**

General Counsel Williams reported the Boards met jointly with legal counsel in closed session and took no reportable action.

#### **THE BOARD TO REVIEW AND CONSIDER A RESOLUTION DETERMINING THAT DURING THE PROCLAIMED STATE OF EMERGENCY DUE TO THE COVID-19 PANDEMIC, MEETING IN PERSON WOULD PRESENT IMMINENT RISK TO THE HEALTH OR SAFETY OF ATTENDEES**

General Manager Azhderian requested the Board adopt a Resolution to continue to provide for virtual participation in Board meeting due to the ongoing COVID-19 pandemic. After consideration, on a motion by Director Barcellos, seconded by Director Fausone, the Board adopted the Resolution as presented.

The vote on the matter was as follows:

Ayes:	Bennett, Barcellos, Fausone, Correia
Nays:	None
Abstain:	None
Absent:	Stearns

#### **CONSENT CALENDAR**

General Manager Azhderian presented the Board with the Consent Calendar items, which included draft meeting minutes from the May 10, 2022, regular meeting of the Board, the May 24, 2022, special meeting of the Board; the monthly financial statements for the period ending May 31, 2022; and

the Director's Monthly Credit Card Usage Report. After consideration, on a motion by Director Barcellos, seconded by Director Correia, the Board accepted the Consent Calendar as presented.

The vote on the matter was as follows:

Ayes:	Bennett, Barcellos, Fausone, Correia
Nays:	None
Abstain:	None
Absent:	Stearns

#### **THE BOARD TO REVIEW AND CONSIDER ALLOCATION OF PROPOSED SAN LUIS CANAL COMPANY LAND FOLLOWING WATER PURCHASE AGREEMENT**

General Manager Azhderian reported to the Board that the District had received a Request for Proposals from San Luis Canal Company for bids on a 3-year land following water transfer. He said that under the District's current practice, supplemental water purchased under a multi-year agreement would be made available on a subscription basis to only those wishing to purchase it. He said this practice was implemented by the Board in 2017 to shield growers unwilling or unable to purchase supplemental water from an unwanted allocation of it by the District. Azhderian asked the Board if it wanted to continue with the current practice or return to the former approach whereby the District would purchase the water and allocate it to all growers. He noted that the former practice became controversial in 2017 because lower cost water was abundant, and that the District was still contending with some unresolved disputes about it. The Board discussed the alternatives and, on a motion by Director Barcellos, seconded by Director Correia, agreed that the District would purchase the water and allocate it to all growers that wanted to buy it. The Board also requested staff explore mechanisms to manage the potential financial risk of growers not wanting to purchase the supplemental water in years when lower cost supplies were abundant.

The vote on the matter was as follows:

Ayes:	Bennett, Barcellos, Fausone, Correia
Nays:	None
Abstain:	None
Absent:	Stearns

#### **THE BOARD TO REVIEW AND CONSIDER AUTHORIZING A GRANT FUNDING OPPORTUNITY WITH THE BUREAU OF RECLAMATION'S SMALL STORAGE PROGRAM**

General Manager Azhderian reported the Bureau of Reclamation had recently established a new grant program to fund small storage projects. He said there was a funding opportunity to implement projects, but any application would require a project feasibility study, and a funding opportunity for planning projects. Azhderian explained that the District may have a potential groundwater recharge project in the Little Panoche Creek, east of the San Luis Canal. He said that Hydrologist Ken Schmidt had taken a look at well drillers logs from the area near Little Panoche Creek and preliminary indications are favorable. Azhderian asked the Board whether it would want to invest directly in the feasibility study, which allow the District to submit a funding application in October 2022, or if it preferred the District pursue funding for planning to cover the feasibility study costs. After discussing the alternatives, the Board asked staff to send a letter to well owners in the District to determine if they were willing to fund the feasibility study. If support was strong, the District would move ahead with the feasibility study directly and, if support was weak, then the District would pursue the funding opportunity for planning. No further action was taken on the item.

**THE BOARD TO REVIEW AND CONSIDER REQUEST FROM THE GRASSLAND BASIN AUTHORITY TO TRANSFER TITLE OF CERTAIN EQUIPMENT**

General Manager Azhderian presented the Board a request from the Grassland Basin Authority to transfer ownership of certain equipment currently owned by the District but used by the GBA for the operation and maintenance of the San Joaquin River Improvement Project. He explained that for equipment that was grant funded, the District would need to follow the respective grant agreement and Uniform Grants Guidance requirements. As for equipment owned by the District, Azhderian explained that the District's Disposal of Surplus Property Policy provides current guidance on the handling of equipment deemed surplus and, absent modification of the policy, provides that the District make surplus equipment available for sale after notice to the District's growers. He said the District's practice was to utilize a web site that provides for competitive bidding. Azhderian noted that response to the request would take some level of administrative effort and suggested the costs be billed to the GBA given their request for the work. After discussion, the Board asked staff to track the District's administrative costs for future consideration of billing the GBA and to establish values for the District owned pieces of equipment to inform the sale process. After consideration, on a motion by Director Barcellos, seconded by Director Correia, the Board authorized the requested transfer of ownership.

The vote on the matter was as follows:

Ayes:	Bennett, Barcellos, Fausone, Correia
Nays:	None
Abstain:	None
Absent:	Stearns

**THE BOARD TO REVIEW AND CONSIDER ADOPTING A RESOLUTION CALLING FOR A GENERAL ELECTION ON NOVEMBER 8, 2022, OF REPRESENTATIVES TO SERVE ON THE BOARD OF DIRECTORS**

General Manager Azhderian requested the Board adopt a Resolution to call for a general election of directors, consistent with the District's election plan adopted in May 2020. General Counsel Williams reviewed specific provisions of the Resolution with the Board. After consideration, on a motion by Director Correia, seconded by Director Barcellos, the Board adopted the Resolution as presented.

The vote on the matter was as follows:

Ayes:	Bennett, Barcellos, Fausone, Correia
Nays:	None
Abstain:	None
Absent:	Stearns

**THE BOARD TO REVIEW AND CONSIDER AMENDING THE 2021-22 FISCAL-YEAR BUDGET**

General Manager Azhderian requested the Board amend the prior fiscal-year budget to better align forecasted revenues and expenses with actuals. He explained it was the advice of the District's consulting accountant that the realignment occur after the District had gone through its prior fiscal-year closing process, which concluded in May. After consideration, on a motion by Director Correia, seconded by Director Fausone, the Board amended the 2021-22 budget as presented.

The vote on the matter was as follows:

Ayes:	Bennett, Barcellos, Fausone, Correia
Nays:	None
Abstain:	None
Absent:	Stearns

**THE BOARD TO REVIEW AND CONSIDER EXECUTING A LETTER UPDATING AND RESCINDING AUTHORITY FOR CERTAIN INDIVIDUALS TO MAKE CHANGES TO THE DISTRICT’S 2021 BOND SPECIAL ASSESSMENTS ON THE FRESNO COUNTY’S TAX ROLL**

General Manager Azhderian reported that Fresno County required the Board take action to change the names of those authorized by the District to make changes to its Special Assessments on the County’s Tax Roll. He said the Authorization Letter rescinded former Controller J.P. Otollo’s authority and established Accounting Supervisor Marlene Brazil as his replacement. After consideration, on a motion by Director Barcellos, seconded by Director Fausone, the Board authorized execution of the Authorization Letter.

The vote on the matter was as follows:

Ayes:	Bennett, Barcellos, Fausone, Correia
Nays:	None
Abstain:	None
Absent:	Stearns

**THE BOARD TO REVIEW AND CONSIDER AUTHORIZING TEMPORARY WAIVER OF VACATION ACCRUAL CAP**

General Manager Azhderian requested the Board temporarily waive vacation accrual for certain employees working extended schedules due to the drought. He explained that the Board had approved waivers previously to contend with similar staffing shortages and that the District was making efforts to cross-train employees to help cover the those effected and relieve the extended schedules to the extent it could. After consideration, on a motion by Director Barcellos, seconded by Director Correia, the Board authorized the temporary waiver.

The vote on the matter was as follows:

Ayes:	Bennett, Barcellos, Fausone, Correia
Nays:	None
Abstain:	None
Absent:	Stearns

**THE BOARD TO REVIEW AND CONSIDER APPROVING PAYMENT OF BILLS**

General Manager Azhderian presented the Board with the District’s accounts payable. After consideration, on a motion by Director Barcellos, seconded by Director Fausone, the Board approved payment of the bills.

The vote on the matter was as follows:

Ayes:	Bennett, Barcellos, Fausone, Correia
Nays:	None
Abstain:	None
Absent:	Stearns

**FINANCIAL REPORTS**

General Manager Azhderian presented the Board the Budget-to-Actual report. He also presented a memorandum offering background and perspectives on the tiered Operations & Maintenance rate proposal and a comparative analysis demonstrating the potential cost difference and alternative solutions for funding the proposal if implemented. General Counsel Williams recommended potential Proposition

218 implications be considered. After discussion, the Board requested staff to review the Proposition 218 implications for further discussion at the next meeting.

**REPORTS UNDER DISTRICT POLICIES**

No report was given.

**GENERAL MANAGER'S REPORT**

General Manager Azhderian reported on his conversation with Dr. Charles Burt of the Irrigation Training & Research Center at Cal Poly San Luis Obispo regarding their potential involvement in the District's infrastructure modernization assessment. He said that Dr. Burt indicated willingness to perform the work but that the ITRC is currently booked into early next year. Azhderian asked the Board if it wanted to wait until the ITRC was available to perform the work or engage an engineering firm that could begin the assessment sooner. The Board expressed its preference to begin the work.

**REPORTS ON OTHER ITEMS PURSUANT TO GOVERNMENT CODE SECTION 54954.2(A)(3)**

No reports were given.

**FUTURE MEETING DATES**

The next regular meeting of the Board was scheduled for July 12, 2022, at 9:30 a.m.

**ADJOURNMENT**

With no further business on the agenda, President Bennett adjourned the meeting at 1:39 p.m.

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John Bennett, President

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Ara Azhderian, Acting Secretary

<b>PANOCHE WATER DISTRICT</b> <b>TREASURER'S MONTHLY FINANCIAL REPORT</b> <b>BALANCE SHEET-CURRENT ASSETS &amp; LIABILITIES</b>		
	<u>June 30, 2022</u>	<u>May 31, 2022</u>
<u>CURRENT LIABILITIES</u>		
ACCOUNTS PAYABLE	\$1,075,600	\$776,111
PREPAYMENTS/CREDIT ACCOUNTS	-	-
<b>TOTAL CURRENT LIABILITIES</b>	<b>\$1,075,600</b>	<b>\$776,111</b>
<u>CASH AND INVESTMENT ACCOUNTS</u>		
O&M CHECKING	\$250,361	\$1,054,639
PAYROLL CHECKING	\$88,951	\$29,750
CONTRACTUAL OBLIGATION FUND MONEY MARKET	\$956,575	\$378,583
LAIF	\$9,876,714	\$9,876,714
2021 REVENUE BONDS - LAIF RESTRICTED	\$1,168,809	\$1,168,809
<b>TOTAL CASH AND INVESTMENTS</b>	<b>\$12,341,410</b>	<b>\$12,508,495</b>
<u>ACCOUNTS RECEIVABLES</u>		
WATER	\$476,166	\$2,407,453
GROUNDWATER MANAGEMENT FEE	-	-
DELINQUENT ACCOUNT CHARGES	\$1,964,106	\$181,542
OTHER	\$4,763	\$118,834
GBA NOTE RECEIVABLE	\$136,040	\$152,934
PDD NOTE RECEIVABLE	\$95,683	\$107,510
CASH ADVANCE - PROP 84	\$460,000	\$460,000
<b>TOTAL ACCOUNTS RECEIVABLES</b>	<b>\$3,136,758</b>	<b>\$3,428,273</b>
<b>TOTAL CURRENT UNAUDITED ASSETS</b>	<b>\$15,478,168</b>	<b>\$15,936,768</b>
<b>NET CURRENT UNAUDITED ASSETS (NET CASH POSITION)</b>	<b>\$14,402,569</b>	<b>\$15,160,656</b>

**General Ledger Detail Report**  
 Jul 12 2022 – PWD Regular Board Meeting Packet  
**Summary Report for Period 04 Ending 6/30/2022**

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**PANOCHÉ WATER DISTRICT (PWD)**

<b>Account Number/Description</b>	<b>Beginning Balance</b>	<b>Debit</b>	<b>Credit</b>	<b>Net Change</b>	<b>Ending Balance</b>
13112-000					
MECHANIC CKNG #*****8566	1,054,638.75	597,512.11	1,401,789.78	804,277.67-	250,361.08
13412-000					
MECHANIC PR#*****7895	29,750.18	200,267.64	141,066.40	59,201.24	88,951.42
13465-000					
2021 REVENUE BONDS - LAIF	1,168,808.63	0.00	0.00	0.00	1,168,808.63
13470-000					
CONTRACTUAL OBLIGATION FUND #9745	378,583.48	577,991.96	0.00	577,991.96	956,575.44
13520-000					
LOCAL AGENCY INVESTMENT FD	9,876,713.69	0.00	0.00	0.00	9,876,713.69
<b>Report Total:</b>	<b>12,508,494.73</b>	<b>1,375,771.71</b>	<b>1,542,856.18</b>	<b>167,084.47-</b>	<b>12,341,410.26</b>

RETURN SERVICE REQUESTED

PANOCHÉ WATER DISTRICT  
 O & M ACCOUNT  
 52027 W ALTHEA AVE  
 FIREBAUGH CA 93622-9401

### Managing Your Accounts

	Client Services	800.797.6324
	Online	www.mechanicsbank.com
	Mobile	Download Our Mobile Apps



**BUSINESS LINE OF CREDIT  
 UP TO \$100,000**

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APR

LIMITED TIME OFFER  
[www.MechanicsBank.com/GrowIt](http://www.MechanicsBank.com/GrowIt)

Subject to program eligibility, collateral, underwriting approval and credit approval. Offer is effective as of 3/17/2022 and is for new lines of credit up to \$100,000. Subject to change or cancellation without notice. See banker for details. As of 5/5/2022, the Prime Rate (as published daily in the Money Rates section of the Wall Street Journal) is 4.00% and is subject to change.

### WATCH OUT FOR CARD OR ACCOUNT LOCKED SCAMS

Criminals contact you via phone, text or email pretending to be your bank or a credit card company, and tell you that your account is "locked" or "frozen" from fraudulent attempts to access it. They then ask for your card number, account number, password or PIN to "unlock" the account. **Learn how to spot this scam at [www.MechanicsBank.com/Security](http://www.MechanicsBank.com/Security).**

### Summary of Accounts

Account Type	Account Number	Ending Balance
PUBLIC CHECKING	XXXXXXXXX8566	<b>\$322,876.53</b>

### PUBLIC CHECKING-XXXXXXXXX8566

#### Account Summary

Date	Description	Amount
06/01/2022	Beginning Balance	\$1,068,516.79
	20 Credit(s) This Period	\$597,512.11
	72 Debit(s) This Period	\$1,343,152.37
06/30/2022	Ending Balance	<b>\$322,876.53</b>

#### Electronic Credits




Date	Description	Amount
06/01/2022	Remote Deposit	\$44,281.60
06/02/2022	Remote Deposit	\$57.00

P.O. Box 6010  
Santa Maria, CA 93456-6010  
800.797.6324  
www.mechanicsbank.com

RETURN SERVICE REQUESTED

PANOCHÉ WATER DISTRICT  
PAYROLL ACCOUNT  
52027 W ALTHEA AVE  
FIREBAUGH CA 93622-9401

### Managing Your Accounts

	Client Services	800.797.6324
	Online	www.mechanicsbank.com
	Mobile	Download Our Mobile Apps



**BUSINESS LINE OF CREDIT  
UP TO \$100,000**

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APR

LIMITED TIME OFFER  
[www.MechanicsBank.com/GrowIt](http://www.MechanicsBank.com/GrowIt)

Subject to program eligibility, collateral, underwriting approval and credit approval. Offer is effective as of 3/17/2022 and is for new lines of credit up to \$100,000. Subject to change or cancellation without notice. See banker for details. As of 5/5/2022, the Prime Rate (as published daily in the Money Rates section of the Wall Street Journal) is 4.00% and is subject to change.

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### Summary of Accounts

Account Type	Account Number	Ending Balance
PUBLIC CHECKING	XXXXXXXX7895	\$90,785.95

### PUBLIC CHECKING-XXXXXXXX7895

#### Account Summary

Date	Description	Amount
06/01/2022	Beginning Balance	\$32,332.60
	4 Credit(s) This Period	\$200,267.64
	16 Debit(s) This Period	\$141,814.29
06/30/2022	Ending Balance	\$90,785.95




#### Electronic Credits

Date	Description	Amount
06/01/2022	JE-69 Transfer funds for payroll	\$70,000.00
06/16/2022	JE-81 Transfer funds for payroll	\$60,000.00

RETURN SERVICE REQUESTED

PANOCHE WATER DISTRICT  
 CONTRACTUAL OBLIGATION FUND  
 52027 W ALTHEA AVE  
 FIREBAUGH CA 93622-9401

### Managing Your Accounts

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**BUSINESS LINE OF CREDIT  
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**Prime +0%**  
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LIMITED TIME OFFER  
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Subject to program eligibility, collateral, underwriting approval and credit approval. Offer is effective as of 3/17/2022 and is for new lines of credit up to \$100,000. Subject to change or cancellation without notice. See banker for details. As of 5/5/2022, the Prime Rate (as published daily in the Money Rates section of the Wall Street Journal) is 4.00% and is subject to change.

The "Per Check Charge" defined on your statement represents a \$15 charge for each check that exceeds the six check limitation on your account. Refer to Mechanics Bank's Account Agreement for additional information.

### Summary of Accounts

Account Type	Account Number	Ending Balance
PUBLIC MONEY MARKET	XXXXXXXXX9745	\$956,575.44

### PUBLIC MONEY MARKET-XXXXXXXXX9745

#### Account Summary

Date	Description	Amount
06/01/2022	Beginning Balance	\$378,583.48
	2 Credit(s) This Period	\$577,991.96
	0 Debit(s) This Period	\$0.00
06/30/2022	Ending Balance	\$956,575.44

#### Interest Summary

Description	Amount
Annual Percentage Yield Earned	0.04%
Interest Days	30
Interest Earned	\$28.28
Interest Paid This Period	\$28.28
Interest Paid Year-to-Date	\$78.51

#### Electronic Credits

Date	Description	Amount
06/06/2022	Remote Deposit	\$577,963.68



**PANOCHÉ WATER DISTRICT**  
**Account Receivable Report**  
**Fiscal Year 03/01/2022 - 02/28/2023**

**Report Period 6/30/22 - 7/6/22**

Report Date: 7/06/22

	<b>Total</b>	<b>Water</b>	<b>Others</b>
Receivable Balance as of June 30, 2022	<u>\$ 2,601,177</u>	<u>\$ 2,482,446</u>	<u>\$ 118,731</u>
Billings:	\$ 895	\$ 895	\$ -
<b>Total Billings:</b>	<u>\$ 895</u>	<u>\$ 895</u>	<u>\$ -</u>
<b>Payments Received:</b>			
Payments Received:	\$ 157,037	\$ 157,037	\$ -
<b>Total Payments Received:</b>	<u>\$ 157,037</u>	<u>\$ 157,037</u>	<u>\$ -</u>
<b>Receivable Balance as of July 6, 2022</b>	<u>\$ 2,445,035</u>	<u>\$ 2,326,304</u>	<u>\$ 118,731</u>
<b>Outstanding Accounts:</b>			
Total Current Accounts Receivables	\$ 480,929	\$ 476,166	\$ 4,763
Delinquent Accounts Receivables	\$ 1,964,106	\$ 1,850,138	\$ 113,968
	<u>\$ 2,445,035</u>	<u>\$ 2,326,304</u>	<u>\$ 118,731</u>
<b>Non Current Receivables - Prior Years</b>	<u>\$ 4,840,779</u>	<u>\$ 985,646</u>	<u>\$ 3,855,132</u>

**PANOCHÉ WATER DISTRICT**  
**AGED ACCOUNTS RECEIVABLE - Delinquent**  
**As Of 6/30/2022**

<b>Name</b>	<b>31-60 Days</b>	<b>61-90 Days</b>	<b>Over 90 Days</b>	<b>Total A/R</b>
CALMEX Orchards, LP	-	58,821.30	-	58,821.30
Cecilia Echeveste Survivor's Trust	58,462.34	-	-	58,462.34
Correia, Beau & Katherine	9,044.00	-	-	9,044.00
Creeside Farming Co., Inc.	145,768.00	-	-	145,768.00
CSU Farms, LLC	185,668.00	-	-	185,668.00
Hammonds Ranch, Inc.	313,348.00	-	-	313,348.00
Homeland Ranch	284,620.00	-	-	284,620.00
Imperial Merchants USA, LLC	-	-	249.27	249.27
J&M Enterprises	-	-	1,251.47	1,251.47
J&M Enterprises, Et Al	-	-	6,697.72	6,697.72
John S. Diedrich Farms,	162.81	-	221.34	384.15
Mar-Hi Farms	239,932.00	-	-	239,932.00
Maverick Pistachios	-	-	103.41	103.41
Olam West Coast, Inc. (OSVI)	-	-	564.04	564.04
San Joaquin West Ranch	282,492.00	-	-	282,492.00
USC Farms, LLC	220,780.00	-	-	220,780.00
Yazd, LP	20,976.29	-	-	20,976.29
Zagros Farms, LLC	20,976.28	-	-	20,976.28
	<b>1,782,229.72</b>	<b>58,821.30</b>	<b>9,087.25</b>	<b>1,850,138.27</b>
<u>Other</u>				
Camp 13 Drainage District	-	-	57,050.97	57,050.97
Central California Irrigation District	-	-	41,875.73	41,875.73
Grassland Basin Authority	371.21	-	14,669.93	15,041.14
	<b>371.21</b>	<b>-</b>	<b>113,596.63</b>	<b>113,967.84</b>
<b>Total Accounts - Delinquent</b>	<b>1,782,600.93</b>	<b>58,821.30</b>	<b>122,683.88</b>	<b>1,964,106.11</b>

Aaron Barcellos

May 9, 2022

Review Period: 5/6/2022 – 6/2/2022

Statement and documentation made available: 6/27/2022

I have reviewed the credit card documentation for the Westamerica Bank VISA account ending in 8512.

Included in the packet were credit card statement detail and supporting documentation. Activity for this time period include charges from the following cardholders:

Mr. Ara Azhderian – General Manager

Mr. Juan Cadena – Director of Operations

All charges reviewed appear to be valid district related expenses complete with supporting documents.

Sincerely,



Aaron Barcellos

BACK



July 08, 2022

RE: Water Transfer to Westland's Water District

Dear Sir/Madam,

Please accept this letter as a formal document requesting water transfer of 150 AF from our Panoche Water District "Little Green Nut" Account 66871 to our Westland's Water District "Rusty Rose" Account 105904. This transfer would not affect or deplete the water we currently have in our Panoche Account. We currently have a well on our property which met our irrigation needs within the past year as a result the use of minimal district water.

I appreciate your time to review my request.

Sincerely,

Tom Coleman

# Panoche Water District

52027 West Althea Avenue - Firebaugh, CA 93622  
PHONE(209) 364-6136 - FAX (209) 364-6122

## Current Water Balances

Account Number: 66871

Print Date: 07/08/2022

Little Green Nut LLC  
285 W. Shaw Avenue, Ste 202  
Fresno, CA 93704

### Categorized Water Transactions

WC0004	Rescheduled Water	Losses May	-2.37
		Losses April	-1.97
		Rescheduled CVP Ag WY20-21	11.12
		Rescheduled Supp'l Wtr 1st Tier	89.00
			<b>95.78</b>
WC0008	Supplemental Water (WY22-23) 1st	Supp'l Allocation WY22-23 1st Tier	137.00
			<b>137.00</b>

**Total Water Available: 232.78**

### Turnout - Gate ID

### Last Delivery Date

### Amount

**Total Uncategorized Deliveries:**

BACK

### Current Water Balance

**232.78**

~Categorized Deliveries are current as of the last billing cycle~ Uncategorized Deliveries have not been billed yet and are subject to revision~ If you have any questions, please feel free to contact Josh Marquez at (209) 364-6136, or [billings@panochewd.org](mailto:billings@panochewd.org)~

**From:** Madhu Devireddy [<mailto:fastmaddy@gmail.com>]  
**Sent:** Sunday, July 10, 2022 2:09 PM  
**To:** Josh Marquez  
**Cc:** Karthikeya Devireddy; ANGEL Farm Manager  
**Subject:** Re: water transfer request

Board of Directors of Panoche Water District

To Whom It May Concern:

We sent an initial water request to be transferred from our accounts in Panoche Water to San Luis Water in May. Due to the severe drought, San Luis Water doesn't have enough water for our orchards and has restricted the available amounts further in comparison to last year. Last year we were able to break even thanks to the 40 acre feet of water transferred from Panoche to our orchard in the San Luis Water district. We are hoping that because of the water cuts another transfer could be made to help our orchards. We initially requested 80 acre ft though since we are a few months away from harvest and water for the trees is critical right now with the temperatures and helping the nuts push, we are now requesting a transfer of 60 acre ft of water from Nellore Farms (Panoche) to HVM Farms (San Luis). HVM Farms has encountered hardship due to the water restrictions placed during this drought time and the trees have suffered due to the water shortage. The difference in amount will be covered by our onsite well, which we have been tapping into. Though with a lack of rain and groundwater over the last few years, we do not want to risk tapping the well dry. Panoche's assistance would be greatly appreciated.

Please contact me, Madhu Devireddy the manager of Nellore Farms, or Karthikeya Devireddy, owner, in regards to this. Madhu [fastmaddy@gmail.com/5102053351](mailto:fastmaddy@gmail.com/5102053351); Karthikeya [kdevireddy@hotmail.com/2094899110](mailto:kdevireddy@hotmail.com/2094899110)

Thank you.

Madhu Devireddy

# Panoche Water District

52027 West Althea Avenue - Firebaugh, CA 93622  
PHONE(209) 364-6136 - FAX (209) 364-6122

## **Current Water Balances**

Account Number: 66938

Print Date: 05/09/2022

Nellore Farms LLC  
3812 Oakes Drive  
Hayward, CA 94542

### **Categorized Water Transactions**

WC0004	Rescheduled Water	Rescheduled Supp'l Wtr 1st Tier	76.00
			<b>76.00</b>
WC0008	Supplemental Water (WY22-23) 1st	Supp'l Allocation WY22-23 1st Tier	174.00
			<b>174.00</b>

**Total Water Available: 250.00**

### Turnout - Gate ID

T-21

### Last Delivery Date

5/6/2022

### Amount

**7.00**

**Total Uncategorized Deliveries: 7.00**

BACK

### Current Water Balance

**243.00**

*~Categorized Deliveries are current as of the last billing cycle~ Uncategorized Deliveries have not been billed yet and are subject to revision~ If you have any questions, please feel free to contact Josh Marquez at (209) 364-6136, or [billings@panochewd.org](mailto:billings@panochewd.org)~*

# PANOCHE WATER DISTRICT

52027 WEST ALTHEA AVE, FIREBAUGH, CA 93622  
TELEPHONE (209) 364-6136 • FAX (209) 364-6122



## BOARD MEETING MEMORANDUM

**TO:** BOARD OF DIRECTORS

**FROM:** ARA AZHDERIAN, GENERAL MANAGER

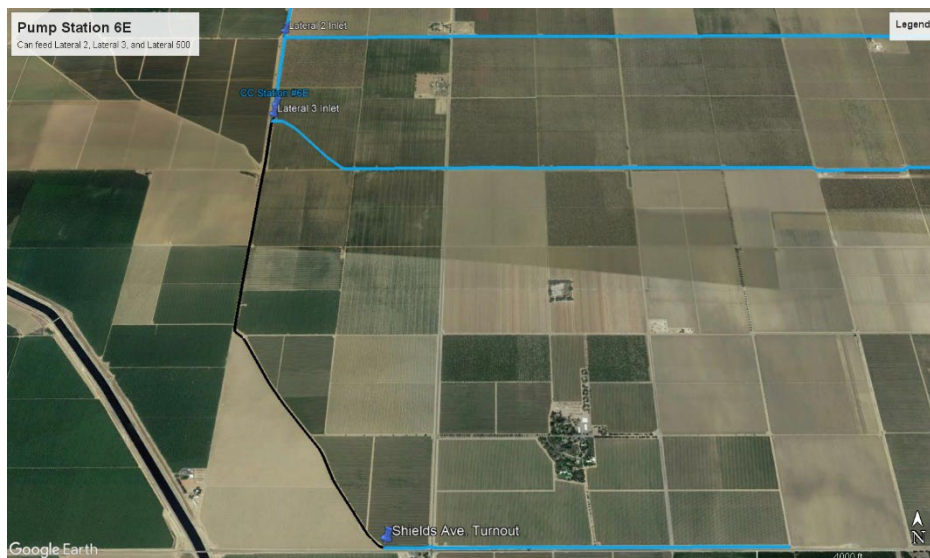
**SUBJECT:** AGENDA ITEM 14  
PUMP STATION 6E TRAVELING SCREEN

**DATE:** JULY 12, 2022

**CC:** JUAN CADENA, WATER RESOURCES MANAGER

**RECOMMENDATION:** Authorize issuance of Invitation for Bids for Pump Station 6E Traveling Screen.

**BACKGROUND:** Pumping Station 6E is located at the end of the Contour Canal. Its critical role is to pump water south that can feed Laterals 2, 3, and 500, via a surface pipeline to the Shields Ave. Turnout. This pump station enhances the District's ability to recirculate drain water, convey transfer water delivered directly by the Central California Irrigation District and Firebaugh Canal Water District, and improve water quality by increasing blending flows by 8 to 10 cfs.



The 6E pumps have been protected by traditional 2" steel trash racks, which effectively catch larger debris, but have proven vulnerable to smaller trash, especially discarded plastics and drip tubing. Once these plastics enter the pump, its efficiency rapidly drops and the pump can become severely damaged.



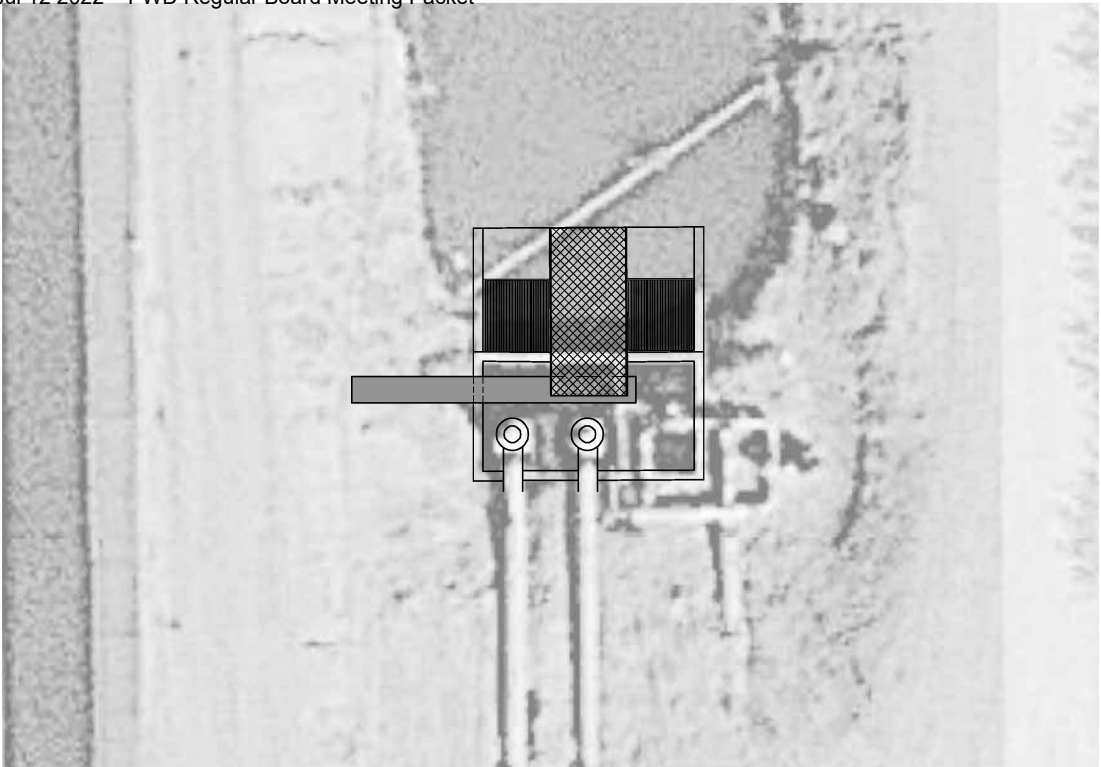
Installing travelling screens will minimize the amount of small trash that may enter and foul the 6E pumps. The improved screening will ensure higher pump efficiency and availability, lessen repair costs, which have been averaging about \$20,000 per year, and reduce the hand labor and associated worker's compensation risk of cleaning the existing trash racks manually with a weed fork. The direct return on investment is approximately 10 ten years. The intangible benefits are reduced labor and insurance costs, improved water quality, and improved supply.

Summers Engineering has inspected Pump Station 6E and formulated the following cost estimate for a traveling screen.

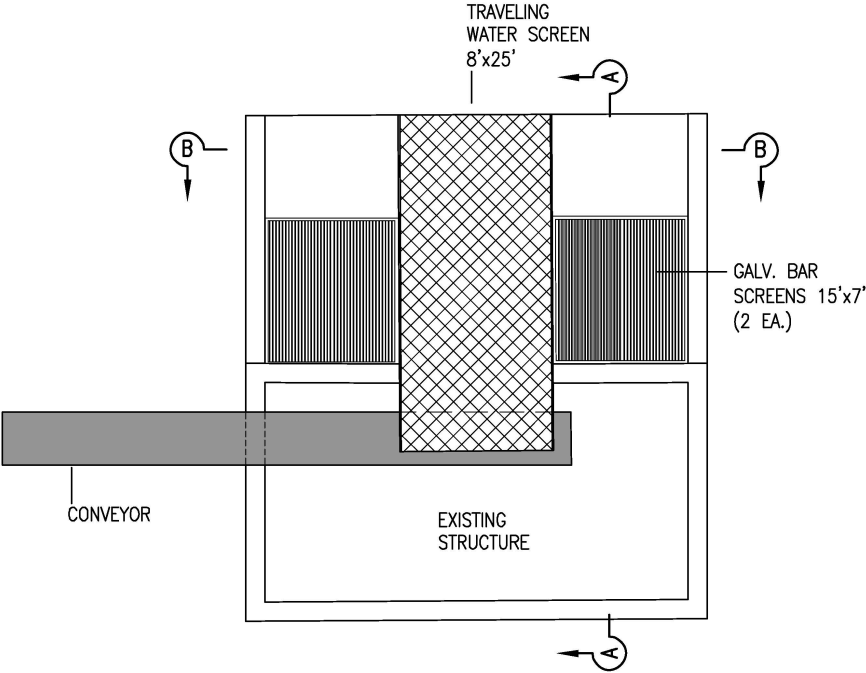
**SUMMERS ENGINEERING**  
**Pump Station 6E Traveling Water Screen**  
Budget Estimate

Description	Estimated Cost
F&I Traveling Water Screen, Frame & Conveyor	\$153,220
F&I Bar Screens & Misc. Metal	\$29,500
Estimated Electrical Cost	\$10,000
<hr/>	
Subtotal:	\$192,720
Contingencies & Incidentals (15%):	\$28,880
<hr/>	
Total:	\$221,600

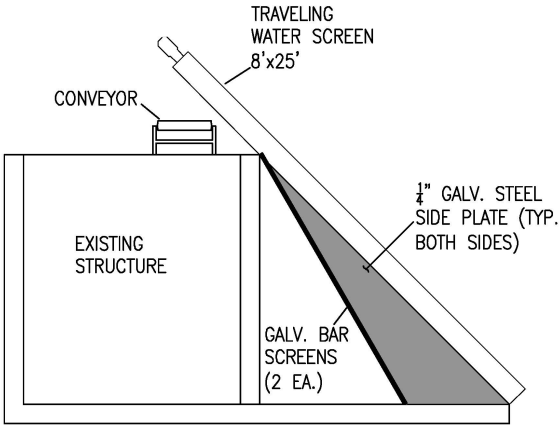
BACK



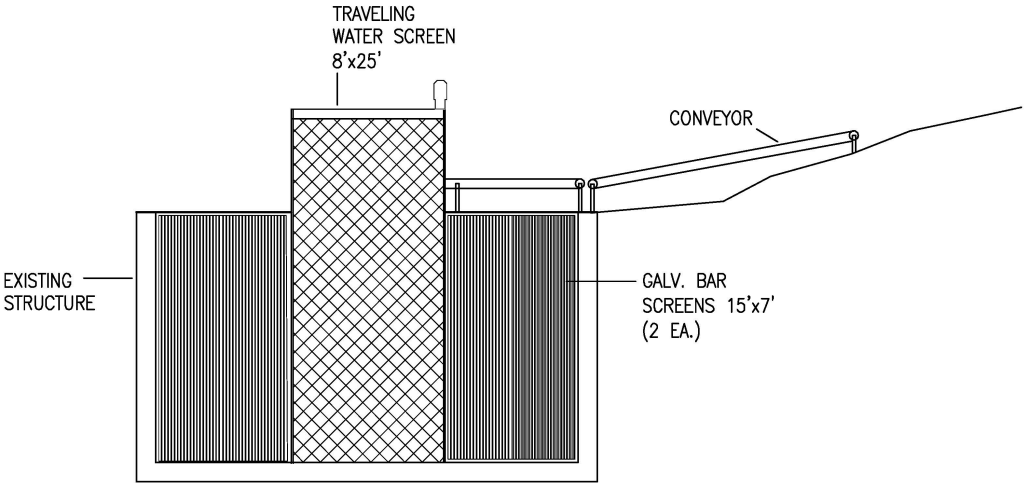
PLAN VIEW



PLAN ENLARGEMENT



SECTION A-A



SECTION B-B

<b>PANOCHÉ WATER DISTRICT</b> FIREBAUGH CALIFORNIA	
CONTOUR CANAL TERMINAL PUMP STATION	
<b>TRAVELING WATER SCREEN</b> CONCEPT DRAWING	
SUMMERS ENGINEERING INC. HANFORD CONSULTING ENGINEERS CALIFORNIA	
DATE: JULY 2022	APPROVED: _____
DRAWN: JCL	DRAWING NO. TWS-1
CHECKED: JCL	SHEET 1 OF 1
DRAWING NAME: PWD22001.dwg	

NO.	DATE	MADE	CHKD.	APPD.
REVISIONS				

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**BOARD MEETING  
MEMORANDUM**

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**TO:** BOARD OF DIRECTORS

**FROM:** ARA AZHDERIAN, GENERAL MANAGER

**SUBJECT:** AGENDA ITEM 15  
PANOCHE RESOURCE CONSERVATION DISTRICT FUNDING

**DATE:** JULY 12, 2022

**CC:** MARLENE BRAZIL, ACCOUNTING SUPERVISOR

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**RECOMMENDATION:** Authorize up-to \$10,000 to fund a consultant to investigate the potential need of the Panoche Resource Conservation District to reinstate services and pursue grant opportunities.

**BACKGROUND:** In the spring of 2021, the Fresno Local Agency Formation Commission conducted its periodic review of the Panoche RCD and reapproved the RCD's Municipal Service Review and Sphere of Influence. After doing so, it presented the RCD a number of recommendations, including a request to explore whether there remains a service need for the RCD. The RCD has no revenue. The RCD's service area is substantially greater and more varied than the Water District's and much of it is unknown to Water District staff. In order to assess the potential service need of the RCD, it would be necessary to examine the potential needs within the service area and then question how the RCD might best serve these needs, if at all. In order to effectively assess the need, it would be best to engage an individual with professional knowledge of RCDs in general to help inform the Board of the pros and cons of continuing with the RCD and alternatives for moving forward. If the decision is to reactivate the RCD then it would need to establish a stream of revenue that could be used to repay the Water District. If the decision is to disband the RCD, funding provided by the Water District would become a sunk cost.

BACK





# Fresno Local Agency Formation Commission

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June 3, 2021

Ara Azhderian, General Manager / Secretary  
Panoche Resource Conservation District  
52027 W. Althea Avenue  
Firebaugh, CA 93622

Dear Mr. Azhderian:

**Subject: MSR 21-5 / USOI-203 – Recommendations and Follow-up Actions**

Fresno LAFCo would like to extend its appreciation to the Panoche Resource Conservation District (“Panoche RCD” or “District”) for its active participation with the Commission’s Municipal Service Review Program.

On May 12, 2021, Fresno LAFCo approved the Panoche RCD Municipal Service Review (“MSR”) and Sphere of Influence (“SOI”) update prepared for the District in compliance with Government Code §56430 and §56425. At this hearing the Commission made various recommendations that require timely action by the District.

Enclosed is a copy of the Commission’s resolution for its adoption of the District’s MSR and SOI update.

The Commission’s recommendations to the District are listed below:

- A. That the District continues to adopt and file its annual budgets for the upcoming fiscal years with the Fresno County Assessor Controller – Treasurer Tax Collector’s Office, Special Accounting Division. (Government Code section 53901)
- B. That the District prepares for its five-year audited financial statements in accordance with generally accepted accounting principles and prepares to file a copy of those statements within 12 months of the closed of fiscal year 2023 with the Fresno County Assessor Controller – Treasurer Tax Collector’s Office, Financial Reporting & Audits Division. (Government Code section 26909)
- C. That the District continues its commitment to reinstate services, build new partnerships, network and retain memberships with organizations that can assist the District track potential grant opportunities for RCDs.

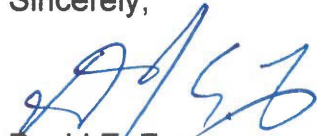
- D. That the District endeavors to investigate whether there is a service need that the District can identify that does not duplicate existing services with either Panoche Water District or Panoche Drainage District, and forward its findings to LAFCo in writing no later than **May 12, 2022.**

Please be advised that failure to perform these tasks or to provide Fresno LAFCo with a record of their timely completion may result in the Commission's reconsideration of the District's designated SOI.

The complete MSR and SOI Update reports can be viewed on Fresno LAFCo's website at: <http://www.fresnolafco.org/MSR%20Reports.asp>.

If you have any questions, please feel free to contact Senior LAFCo Analyst George W. Uc at (559) 600-0604.

Sincerely,

A handwritten signature in blue ink, appearing to read 'D. Fey', is written over the printed name.

David E. Fey,  
Executive Officer

CC:

John Bennett, President of Panoche RCD

John Paul Otollo, Panoche RCD Administration / District Treasurer

G:\LAFCo Projects\Districts\RCD\2019 CoWide RCD MSR\Cover\_Page\_Panoche RCDs.docx

COMPANY	DATE	MANUAL	SUBJECT
<b>Panoche Water District</b>	January, 2021; revised July 8, 2021; revised February 8, 2022; revised June/July, 2022	IIPP	<b>CORONAVIRUS / COVID-19 PREVENTION PROGRAM</b>

This CPP (COVID-19 Prevention Program) is Panoche Water District's policy and program designed to control exposures to the SARS-CoV-2 virus that may occur in our workplace. All of the District's prior COVID-19 policies are rescinded and replaced by this CPP. This COVID-19 Prevention Program is intended to meet the requirements of the California Emergency Regulation 3205 et. seq. and also is based on CDC (Center for Disease Control), California DPH (Department of Public Health), Cal/OSHA industry guidance documents and other guidance issued from the state of California or the US Federal Government.

This program is applicable to all places of employment unless no contact and no potential infection of/with other employees occurs while performing work, or employees are working from home or another remote work location that is not under the control of **Panoche Water District**. The Program is a living document and as such, will need to be adjusted for new findings and facts for each specific location. Ex: Review/update as part of annual IIPP review, or as Local Health Departments make specific requirements or recommendations, and as periodic assessments identify infection hazards not addressed in the current program. We stay informed on the virus presence in our community as well as recommendations made by national and local health agencies. We review and update this plan as necessary. This plan was last reviewed and updated on February 8/June/July, 2022.

The District will endeavor to keep this program plan up to date and based on the latest regulations and guidance. However, even if this plan is not updated, the District will abide by the latest, in effect regulations and guidance notwithstanding the fact that this plan has not been updated.

### Authority, Responsibility, and Communication

The Ethics and Compliance Officer has overall authority and responsibility for implementing the provisions of this CPP in our workplace. In addition, all managers and supervisors are responsible for implementing and maintaining the CPP in their assigned work areas and for ensuring employees receive answers to questions about the program in a language they understand.

- All employees are responsible for using safe work practices, following all directives, policies, and procedures, and assisting in maintaining a safe work environment.
- Reporting symptoms and COVID-19 hazards is required of all employees. If employees report symptoms, then they will not be penalized and the information will be treated as a confidential medical report and used only for permitted purposes such as management of COVID-19 risk, contact tracing, medical leave and workers compensation claim processing, and workplace accommodation.
- Employees will have access to testing during paid time when required by this program during outbreaks or close contact/potential exposure at no cost to the employee. The District will make COVID-19 testing available at no cost to employees with COVID-19 symptoms during employees' paid time

- Employees and other people who visit the workplace will be notified of these policies and procedures.
- COVID-19 hazards include notice of COVID-19 exposure depending on the situation, including other employers who work at the site.

**Panoche Water District's** goal is to ensure that we have effective two-way communication with our employees, ~~in-in~~

a form they can readily understand. Employees should report COVID- 19 symptoms and possible hazards to the supervisor first; then to the Ethics and Compliance Officer if they do not receive an answer from their supervisor. Our communication includes the following information:

- That employees are required to report symptoms, possible close contacts, and hazards without fear of reprisal.
- Our procedures or policies for accommodating employees with medical or other conditions that put them at increased risk of severe COVID-19 illness. Employees who wish to request or discuss a workplace accommodation should contact the Ethics and Compliance Officer.
- Where testing is required, how employees can access COVID-19 testing. Covid-19 testing is provided at no cost during paid work time to all employees of the District who had a close contact in the workplace.
- In the event we are required to provide testing because of a workplace exposure or outbreak, we will communicate the plan for providing testing and inform affected employees of the reason for the testing and the possible consequences of a positive test.
- Information about COVID-19 hazards employees (including other employers and individuals in contact with our workplace) may be exposed to, what is being done to control those hazards, and our COVID-19 policies and procedures.

## Identification and Evaluation of COVID-19 Hazards.

**Panoche Water District** will implement the following in our workplace:

A COVID-19 Hazard Assessment will be documented, performed, and updated as needed. Employees and authorized representatives may be involved in the hazard assessment process. The District will evaluate employees' potential workplace exposures to all persons at, or who may enter, our workplace. A workplace exposure can occur due to any contact with an infected person, or by cross contact with the virus from any object that has been contaminated. Common areas and commonly touched surfaces will be evaluated.

Screening will be performed in accordance with the District's Protocols for Screening and Testing Panoche Water District Employees for COVID-19 before any person accesses the workplace including self-screening at home prior to coming to work. Screening procedures include-

- Screening prior work beginning each day. Panoche Water District advises that all employees self-monitor for temperature or symptoms prior to arrival at work. Anyone with a fever of 100.4 °F or greater (or reported feelings of feverishness), respiratory symptoms, or other Covid-19 symptoms in the prior 24 hours must not come to work.
- ~~Screening will include each unvaccinated employee, regardless of vaccination status, completing a screening questionnaire at the beginning of the employee's shift at the work site each workday.~~ Screening can may also include observation of employee symptoms and information received by the District concerning employee's potential exposure to COVID-19, symptoms, or related information.
- All persons, regardless of symptoms or negative COVID-19 test results, will be considered potentially infectious. In identifying and evaluating COVID-19 hazards, particular attention will be paid to areas where people may congregate or come in contact with one another, regardless of whether employees are performing an assigned work task or not. For example: meetings, entrances, bathrooms, hallways, aisles, walkways, break or eating areas, cool-down areas, and waiting areas.
- Evaluation of potential workplace exposure will be to all persons at the workplace or who may enter the workplace, including coworkers, employees of other entities, members of the public, customers, or clients, and independent contractors. We will consider how employees and other persons enter, leave, and travel through the workplace, in addition to addressing fixed work locations.

- The air at indoor locations will be reviewed to maximize outdoor air and filtration depending on the ventilation system.
- We evaluate the need for PPE including respiratory protection and gloves, goggles, and face shields and provide such PPE as needed. We provide and ensure use of eye protection and respiratory protection when employees are exposed to procedures that may aerosolize potentially infectious material such as saliva or respiratory tract fluids.
- State provided industry guidance documents and orders along with LHD (Local Health Department) will be reviewed as applicable to the specific worklocation.
- Evaluation of COVID-19 controls will be performed, and improvements made as needed based on hazard correction procedure, physical distancing needs, and other engineering controls. Periodic inspections will be performed to identify practices, conditions, and procedures to ensure compliance with this program.

The District will document the vaccination status of all employees as required or permitted by law.

The District has developed COVID-19 policies and procedures to respond effectively and immediately to individuals at the workplace who are a COVID-19 case to prevent or reduce the risk of transmission in the workplace, as described below.

The District will review applicable orders and general and industry-specific guidance from the State of California, Cal/ OSHA, and the local health department related to COVID-19 hazards and prevention.

The District conducts periodic inspections as needed to identify and evaluate unhealthy conditions, work practices, and work procedures related to COVID-19 and to ensure compliance with our COVID-19 policies and procedures.

Employees and their authorized representatives are encouraged to participate in the identification and evaluation of COVID-19 hazards by reporting hazards or making suggestions to the Ethics and Compliance Officer.

## Investigating and Responding to Cases.

**Panoche Water District** will investigate all interactions and areas where a COVID-19 positive case could have infected another worker including non-work common areas and document who and locations of potential exposure/close contact. Supervisors, the Ethics and Compliance Officer, or their designees will seek information from employees regarding COVID-19 cases, close contacts, COVID-19 test results, and the onset of COVID-19 symptoms. Employees are required to report to the Ethics & Compliance Officer if they are experiencing COVID-19 symptoms, if they have been in close contact with a COVID-19 positive individual, and if they have tested positive for COVID-19. Employees that had a close contact with a positive COVID-19 case will be offered COVID-19 testing at no cost during their working hours, excluding:

- Returned COVID-19 cases, meaning a COVID-19 case who were-was allowed to return to work per our return-to-work criteria and have-has remained free of symptoms for 90 days after the initial onset of symptoms, or for cases who never developed symptoms, for 90 days after the first positive test.
- The information on benefits described in Training and Instruction and Exclusion of COVID-19 Cases sections of this policy will be provided to employees.
- Written notice will be provided within 1 day of the District's knowledge of a COVID-19 case that people at the worksite may have been exposed to COVID-19. This notice will be provided to all employees (and their authorized representative), independent contractors, and other employers at the worksite during the high-risk exposure period.
- We consider a "close contact" that meets the definition in section 3205(b)(1), unless it is otherwise defined by CDPH; "infectious period" meets the definition in 3205(b)(9), unless it is otherwise defined by CDPH; and "worksite" meets the section 3205(b)(12) definition.

The District's investigation will include documenting the day and time of symptoms, when the individual tested positive, when the positive case was present at work, and where exposure could have occurred and been reduced. The COVID-19 positive case status, including testing and symptom timing and on-set, will be monitored by the Ethics and Compliance Officer.

Confidentiality of cases and records shall be maintained unless required by a government entity or by written consent of

\_the positive case.

### **Correction of Covid-19 Hazards.**

Correction of hazards identified will be done in a timely manner based on the severity of the hazard, including implementing controls, policies, and procedures as detailed in this CPP.

### **Training and Instruction.**

Employee training will include review of:

- The District's COVID-19 policies and procedures to protect employees from COVID-19 hazards, and how to participate in the identification and evaluation of COVID-19 hazards.
- Information regarding COVID-19-related benefits (including mandated sick and vaccination leave) to which the employee may be entitled under applicable federal, state, or local laws.
- The fact that:
  - COVID-19 is an infectious disease that can be spread through the air.
  - COVID-19 may be transmitted when a person touches a contaminated object and then touches their eyes, nose, or mouth.
  - An infectious person may have no symptoms.
- The fact that particles containing the virus can travel more than six feet, especially indoors, so physical distancing, face coverings, increased ventilation indoors, and respiratory protection decrease the spread of COVID-19 and are most effective when used in combination.
- The right of employees that are not fully vaccinated to request a respirator for voluntary use, without fear of retaliation, and the District's policies for providing the respirators. Employees voluntarily using respirators will be trained in:
  - How to properly wear them.
  - How to perform a seal check according to the manufacturer's instructions each time a respirator is worn, and the fact that facial hair can interfere with a seal.
- The importance of frequent hand washing with soap and water for at least 20 seconds and using hand sanitizer when employees do not have immediate access to a sink or hand washing facility, and that hand sanitizer does not work if the hands are soiled.
- Proper use of face coverings and the fact that face coverings are not respiratory protective equipment. Since COVID-19 is an airborne disease, N95s and more protective respirators protect the users from airborne disease, while face coverings primarily protect people around the user.
  - The conditions where face coverings must be worn at the workplace.
  - That face coverings are additionally recommended outdoors for people who are not fully vaccinated if six feet of distance cannot be maintained.
  - Employees can request face coverings and can wear them at work regardless of vaccination status and without fear of retaliation.
- COVID-19 symptoms, and the importance of obtaining a COVID-19 test and not coming to work if you have COVID-19 symptoms.
- Information on the District's COVID-19 policies and how to access COVID-19 testing and vaccination, and the fact that vaccination is effective at preventing COVID-19, protecting against both transmission and serious illness or death.

~~Control of COVID-19 Hazard~~ CONTROL OF COVID-19 HAZARDS

## Physical Distancing.

The following are examples of situations where physical distancing ~~may be required~~ should be practiced:

- When an employee ~~is unvaccinated and is required to wear a face covering but~~ cannot wear a face covering or a non-restrictive alternative due to a medical or mental health condition or disability, or due to a hearing impairment.
- After a “close contact” with a positive COVID-19 case.
- During an “outbreak” of COVID-19 in the workplace.

Methods of physical distancing include:

- telework or other remote work arrangements;
- reducing the number of persons in an area at one time, including visitors;
- visual cues such as signs and floor markings to indicate where employees and others should be located or their direction and path of travel;
- staggered arrival, departure, work, and break times; and
- adjusted work processes or procedures, such as reducing production speed, to allow greater distance between employees.

When it is not feasible to maintain a distance of at least six feet, individuals shall be as far apart as feasible.

## Face Coverings.

**Panoche Water District** provides clean, undamaged face coverings and ensure they are properly worn by employees ~~when required by orders from that are required to wear face coverings, including employees who are not fully vaccinated. Face coverings must be worn over the nose and mouth when indoors or in vehicles, and where required by orders from~~ the California Department of Public Health (CDPH) or local health department.

“Face covering” means a surgical mask, a medical procedure mask, a respirator worn voluntarily, or a tightly woven fabric or non-woven material of at least two layers. (i.e., fabrics that do not let light pass through when held up to a light source) that completely covers the nose and mouth and is secured to the head with ties, ear loops, or elastic bands that go behind the head. If gaiters are worn, they shall have two layers of fabric or be folded to make two layers. A face covering is a solid piece of material without slits, visible holes, or punctures, and must fit snugly over the nose, mouth, and chin with no large gaps on the outside of the face. A face covering does not include a scarf, ski mask, balaclava, bandana, turtleneck, collar, or single layer of fabric.

This definition includes clear face coverings or cloth face coverings with a clear plastic panel that, despite the non-cloth material allowing light to pass through, otherwise meet this definition and which may be used to facilitate communication with people who are deaf or hard-of-hearing or others who need to see a speaker’s mouth or facial expressions to understand speech or sign language respectively.

While wearing face coverings under the conditions stated in this policy is a public health measure intended to reduce the spread of COVID-19 in communities, it may not be practical for workers to wear the same face covering for the full duration of a work shift (e.g., eight or more hours) during work operations if the face covering becomes wet, soiled, or otherwise visibly contaminated during the work shift. Panoche Water District will provide readily available clean face coverings (or disposable facemask options) for workers to use when the coverings become wet, soiled, or otherwise visibly contaminated. Employees can request face coverings from the District at no cost to the employee and can wear them at work, regardless of vaccination status, without fear of retaliation.

When face coverings are required, they must:

- Fit over the nose and mouth and fit snugly but comfortably against the side of the face;
- Be secured with ties or ear loops;

- Include multiple layers of fabric;
- Allow for breathing without restriction (and are not worn by anyone with trouble breathing);

- Be put on and removed by the wearer without help;
- Not lead to heat-related illness or other safety risk;
- Be laundered using the warmest appropriate water setting and machine dried daily after the shift, without damage or change to shape (a clean cloth face covering should be used each day);
- Not be used if they become wet or contaminated;
- Be replaced with clean replacements, provided by the District, as needed;
- Not be shared among workers unless the face coverings are adequately laundered between uses;
- Be handled as little as possible to prevent transferring infectious materials to the cloth; and
- Not be worn with or instead of respiratory protection when respirators are needed.

The following are exceptions to the use of face coverings in our workplace:

- When an employee is alone in a room or vehicle.
- While eating or drinking at the workplace, provided employees are at least six feet apart and outside air supply to the area, if indoors, has been maximized to the extent feasible.
- Employees wearing respirators required by the District.
- Employees who cannot wear face coverings due to a medical or mental health condition or disability, or who are hearing-impaired or communicating with a hearing-impaired person. Alternatives will be considered on a case-by-case basis.
- Specific tasks that cannot feasibly be performed with a face covering. This exception is limited to the time period in which such tasks are actually being performed.

~~Any employee not wearing a required face covering will be tested at least weekly for COVID-19. Employees exempted from wearing face coverings due to a medical condition, mental health condition, or disability shall wear an effective non-restrictive alternative, such as a face shield with a drape on the bottom, if their condition or disability permits it. Any employee not wearing a face covering or allowed non-restrictive alternative, will be at least six feet apart from all other persons unless the unmasked employee is either fully vaccinated or tested at least weekly for COVID-19 during paid time and at no cost to the employee. The District will not use COVID-19 testing as an alternative to the use of face coverings when face coverings are otherwise required by this policy.~~

The District will not prevent any employee from wearing a face covering when not required by this policy, unless it would create a safety hazard, such as interfering with the safe operation of equipment. The District will provide face coverings to employees upon request, regardless of vaccination status.

## **Engineering Controls, Administrative Controls and PPE.**

The District implements measures to maximize, to the extent feasible, the quantity of outside air for our buildings with mechanical or natural ventilation systems by increasing filtration efficiency to the highest level compatible with the existing ventilation system when possible taking into consideration when circumstances where the amount of outside air needs to be minimized due to other hazards, such as heat, cold and wildfire smoke.

## **Hand washing and sanitizing**

In order to implement effective hand washing and sanitizing procedures, Panoche Water District will:

- Provide adequate handwashing facilities.
- Encourage and allow time for employee handwashing.

- Provide employees with an effective hand sanitizer, and prohibit hand sanitizers that contain methanol

(i.e., methyl alcohol).

- Encourage/train employees to wash their hands for at least 20 seconds each time.
- Handwashing procedures will be evaluated to ensure there is time to properly wash hands for at least 20 seconds.

**Panoche Water District** implements the following cleaning and disinfection measures for frequently touched surfaces and objects, such as doorknobs, elevator buttons, equipment, tools, handrails, handles, controls, phones, headsets, bathroom surfaces, and steering wheels:

- Performing thorough cleaning in high traffic areas.
- Frequently disinfecting commonly used surfaces.
- Cleaning and sanitizing shared equipment between each use.
- Cleaning touchable surfaces between shifts or between users, whichever is more frequent.
- Ensuring District vehicles, vehicle cabs and equipment are cleaned before and after use and employees are provided hand sanitizer and effective disinfectant, such as disposable wipes, for each District vehicle. Employees must disinfect frequently touched surfaces and objects within the District's vehicle before and after use of the vehicle, if that vehicle is shared, or at the beginning and end of each shift, if no one else uses the vehicle during the employee's shift. These surfaces and objects include, but are not limited to, door handles, seatbelts, seats, steering wheels, and window buttons.
- Avoiding sharing phones, other work tools and equipment wherever possible.
- Ensuring that sanitary facilities stay operational and are stocked at all times.
- Cleaning restrooms frequently.
- Using products approved for use against COVID-19 on the EPA-approved list and follow product instructions and Cal/OSHA requirements.
- Employees using cleaners or disinfectants should wear gloves as required by the product label.
- Providing time for workers to implement cleaning practices before, during, and after shifts.
- Disposing of all cleaning material and non-reusable PPE in compliance with CDC recommendations to prevent further spread of COVID-19.

### **Shared tools, equipment, and personal protective equipment (PPE)**

The District evaluates the need for PPE (such as gloves, goggles, and face shields) and provides and ensures use of such PPE as needed.

- Upon request, the District will provide respirators for voluntary use to all employees ~~who are not fully vaccinated and~~ who are working indoors or in vehicles with more than one person. The District will provide and ensure use of respirators in compliance with section 5144 when deemed necessary by Cal/OSHA. Employees who wish to request a respirator should contact their supervisor or the Ethics and Compliance Officer.
- PPE must not be shared, e.g., gloves, goggles, and face shields.
- Items that employees come in regular physical contact with, such as phones, headsets, desks, keyboards, writing materials, instruments and tools must be encouraged to also not be shared, to the extent feasible. ~~Where there must be sharing, the items will be disinfected between uses.~~ Employees are expected to routinely disinfect surfaces and objects with which they interact. Employees should utilize effective disinfectants, such as disposable wipes, provided by the District to disinfect the surfaces and objects they come in contact with that may be touched by other employees or members of the public.

- Sharing of vehicles will be minimized to the extent feasible, and high-touch points (for example, steering

wheel, door handles, seatbelt buckles, armrests, shifter, etc.) will be disinfected by the employee between users.

- When a COVID-19 positive individual has been in the workplace during the high-risk exposure period, the areas where exposure could occur will be thoroughly cleaned by personnel trained in how to protect themselves from infection and in the safe use of the disinfection chemicals.

### Testing of ~~symptomatic~~ employees

~~We make COVID-19 testing available at no cost, during paid time, to all employees:~~

- ~~• Who had close contact in the workplace; or~~
- ~~• Who have COVID-19 symptoms, and~~

~~During outbreaks and major outbreaks (see below for further details). When applicable after a "close contact, we make COVID-19 testing available at no cost to employees, during employees' paid time.~~

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### Reporting Recordkeeping and Access.

The District will:

- Report information about COVID-19 cases and outbreaks at our workplace to the local health department whenever required by law, and provide any related information requested by the local health department.
- Maintain records of the steps taken to implement our written COVID-19 Prevention Program (CPP).
- The CPP will be available to employees, authorized employee representatives, and to representatives of Cal/OSHA.
- Document and keep a record of and track all Covid-19 cases.
- Maintain the confidentiality of private medical information.

### Exclusion of Covid-19 Cases and Employees who had a Close Contact.

Where we have a COVID-19 case or close contact in our workplace, we limit transmission by:

- Ensuring that COVID-19 cases are excluded from the workplace until return-to-work requirements are met.

~~• Excluding employees that had a close contact from the workplace until our return-to-work criteria have been met with the following exceptions:~~

- ~~○ Employees who were fully vaccinated before the close contact and who do not develop COVID-19 symptoms do not need to be excluded if they wear a face covering and maintain six feet of distance from others at the workplace for 14 days following the last date of close contact.~~
- ~~○ COVID-19 cases who returned to work pursuant to the District's return to work criteria and have remained free of COVID-19 symptoms do not need to be excluded from the workplace for 90 days after the initial onset of COVID-19 symptoms. This exception only applies if these employees wear a face covering and maintain six feet of distance from others while at the workplace for 14 days following the last date of close contact.~~
- ~~○ COVID-19 cases who returned to work pursuant to the District's return to work criteria who never developed COVID-19 symptoms do not need to be excluded from the workplace for 90 days after the first positive test. This exception only applies if these employees wear a face covering and maintain six feet of distance from others while at the workplace for 14 days following the last date of close contact.~~

- ~~• Reviewing current CDPH guidance for persons who had close contacts, including any guidance regarding~~

quarantine or other measures to reduce transmission.

- For employees excluded from work, ~~C~~ontinuing and maintaining an employee's earnings, wages, seniority, and all other employee rights and benefits when an employee is excluded from work because of a workplace COVID-19 exposure and the employee is not able to telework and is not receiving Disability Payments or Workers' Compensation Temporary Disability Payments during the exclusion period. An employee is not entitled to this exposure pay:
  - If the employee's COVID-19 exposure was not work related; or

- For any period of time in which the employee is unable to work for reasons other than protecting persons at the workplace from possible COVID-19 transmission.

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- We will provide employees who are excluded from the workplace with information on available benefits.
- If the local health department has not excluded an employee, employees may return to work on the basis that the employee's absence would create undue risk to the community's health and safety. In such cases, the District will implement and maintain effective control measures to prevent transmission of COVID-19 in the workplace including providing isolation for the employee at the workplace and, if isolation is not feasible, the use of respirators in the workplace.

## Covid-19 Return to Work Criteria.

The following return to work criteria may change based on guidance from local, state, or federal law or regulations.

Also, if an order to isolate, quarantine, or exclude an employee is issued by a local or state health official, the employee will not return to work until the period of isolation or quarantine is completed or the order is lifted.

As of January 14, Below is a we will implement the following summary of the return-to-work criteria that we will follow as of April 6, 2022:

### COVID-19 Cases

**COVID-19 cases, regardless of vaccination status or previous infection and who do not develop symptoms or symptoms are resolving,** cannot return to work until we can demonstrate that all of the following criteria have been met:

- At least five days have passed from the date that COVID-19 symptoms began or, if the person does not develop COVID-19 symptoms, from the date of first positive COVID-19 test;
- At least 24 hours have passed since a fever of 100.4 degrees Fahrenheit or higher has resolved without the use of fever reducing medications; and
- A negative COVID-19 test from a specimen collected on the fifth day or later is obtained; or, if unable to test or the employer chooses not to require a test, 10 days have passed from the date that COVID-19 symptoms began or, if the person does not develop COVID-19 symptoms, from the date of first positive COVID-19 test.

**COVID-19 cases, regardless of vaccination status or previous infection, whose COVID-19 symptoms are not resolving,** may not return to work until:

- At least 24 hours have passed since a fever of 100.4 degrees Fahrenheit or higher has resolved without the use of fever-reducing medication; and
- 10 days have passed from when the symptoms began.

~~Those who test positive for COVID-19, regardless of vaccination status, must isolate themselves according to the following:~~

- ~~• They must stay home for at least five days. Isolation can end after day five if symptoms either aren't present, or they're resolving **and** a diagnostic specimen (antigen test preferred) collected on day five or later tests negative.~~
- ~~• If they're unable to test or choose not to test, and symptoms aren't present or are resolving, isolation can end after day 10.~~
- ~~• If fever is present, isolation should be continued until fever resolves.~~
- ~~• If symptoms other than fever aren't resolving, they must continue to isolate until symptoms are resolving or until after day 10.~~
- ~~• Wear a well-fitting mask around others for a total of 10 days, especially in indoor settings.~~

*Close Contacts — Unvaccinated and 'Booster-Eligible' But Un-Boosted Employees*

Those who are exposed to someone with COVID-19, regardless of vaccination status, can remain at work as long as they are asymptomatic and comply with the following rules. Persons infected within the prior 90 days do not need to be tested, quarantined, or excluded from work unless symptoms develop.

Both unvaccinated or vaccinated and "booster-eligible" individuals who haven't yet received their booster dose—including those infected with SARS-CoV-2 within the last 90 days—and are exposed to someone with COVID-19 must quarantine, the guidance for which is as follows:

- Stay home for at least five days following the last contact with a COVID-19 positive person. Test within 3-5 days after last exposure.
- Per CDPH masking guidance, close contacts should wear a well-fitting mask around others for a total of 10 days, especially in indoor settings and when near those at higher risk for severe COVID-19 disease (see masking section below for additional information).
- Strongly encouraged to get vaccinated or boosted.
- If symptoms develop, test and stay home (see earlier section on symptomatic persons), AND
- If test result is positive, follow isolation recommendations above (for COVID-19 Cases)

A COVID-19 test may be both self-administered and self-read only if another means of independent verification of the results can be provided (e.g., a time-stamped photograph of the results).

- 
- Test on day five.
- Quarantine can end after day five if symptoms aren't present **and** a diagnostic specimen collected on day five or later tests negative.
- If they're unable to test or choose not to test, and symptoms aren't present, quarantine can end after day 10.
- Wear a well-fitting mask around others for a total of 10 days, especially in indoor settings.
- If testing positive, follow above isolation recommendations for positive cases.
- If symptoms develop, test and stay home.

Cal/OSHA notes that employers are **not** required to exclude fully vaccinated and asymptomatic employees in this category if:

- A negative diagnostic test is obtained within three to five days after last exposure to a case;
- Employee wears a face covering around others for a total of 10 days; and
- Employee continues to have no symptoms

If an employee cannot be tested as required, quarantine must continue for at least 10 days as explained above.

~~Close Contacts — Vaccinated and Boosted Employees~~~~For individuals who are boosted, or vaccinated but not yet booster-eligible, and are exposed to someone with COVID-19, they're not required to quarantine, but it's recommended that they:~~

- ~~• Test on day five.~~
- ~~• Wear a well-fitting mask around others for 10 days, especially in indoor settings.~~
- ~~• If testing positive, follow isolation recommendations above.~~
- ~~• If symptoms develop, test and stay home.~~

**See the Table attached to this CPP for more details. The District will notify you when the return to work criteria changes per federal, state or local law.**

## Multiple COVID-19 Infections and COVID-19 Outbreaks

An outbreak occurs if three or more employee COVID-19 positive cases within an exposed group visited the workplace during their high risk exposure period at any time during a 14-day period.

This section of the CPP will stay in effect until there are no new COVID-19 cases detected in the exposed group for a 14-day period.

- Testing will be provided to employees at no cost and during paid normal work hours to all employees in the exposed group except for:
  - Employees who were not present during the period of an outbreak identified by a local health department or the relevant 14-day period.
  - COVID-19 cases who did not develop symptoms after returning to work pursuant to our Return-to-Work Criteria, no testing is required for 90 days after the initial onset of symptoms or, for COVID-19 cases who never developed symptoms, 90 days after the first positive test.
- COVID-19 testing consists of the following:
  - All employees in the exposed group are immediately tested regardless of their vaccination status and then tested again one week later. Negative COVID-19 test results of employees with COVID-19 exposure will not impact the duration of any quarantine, isolation, or exclusion period required by, or orders issued by, the local health department.
  - After the first two COVID-19 tests, the District will continue to provide COVID-19 testing once a week of employees in the exposed group who remain at the workplace, or more frequently if recommended by the local health department, until there are no new COVID-19 cases detected in the workplace for a 14-day period.
  - Employees who had close contacts shall have a negative COVID-19 test taken within three and five days after the close contact or shall be excluded and follow the return to work requirements of this CPP for COVID-19 cases.
  - The District provides additional testing when deemed necessary by Cal/OSHA.

The District will continue to comply with the applicable elements of this CPP, as well as the following:

1. Employees in the exposed group will wear face coverings when indoors, or when outdoors and less than six feet apart (unless one of the face-covering exceptions indicated in this CPP apply).
2. The District will give notice to employees in the exposed group of their right to request a respirator for voluntary use if they are not fully vaccinated.

3. The District will evaluate whether to implement physical distancing of at least six feet between persons, or where six feet of physical distancing is not feasible, the need for use of cleanable solid partitions of sufficient size to reduce COVID-19 transmission.

The District will immediately perform a review of potentially relevant COVID-19 policies, procedures, and controls and implement changes as needed to prevent further spread of COVID-19.

The investigation and review will be documented and will include:

- Investigation of new or unabated COVID-19 hazards including:
  - The District's leave policies and practices and whether employees are discouraged from remaining home when sick.
  - The District's COVID-19 testing policies.
  - Insufficient outdoor air.
  - Insufficient air filtration.
  - ~~Lack of physical distancing.~~

- The District will update the review of policies, procedures, and controls:
  - Every thirty days that the outbreak continues.
  - In response to new information or to new or previously unrecognized COVID-19 hazards.
  - When otherwise necessary.
- The District will implement changes to reduce the transmission of COVID-19 based on the investigation and review. The District will consider:
  - Moving indoor tasks outdoors or having them performed remotely.
  - Increasing outdoor air supply when work is done indoors.
  - Improving air filtration.
  - Increasing physical distancing as much as feasible.
  - Requiring respiratory protection.

The District will filter recirculated air with Minimum Efficiency Reporting Value (MERV) 13 or higher efficiency filters, if compatible with the ventilation system. If MERV-13 or higher filters are not compatible, the District will use filters with the highest compatible filtering efficiency, and also evaluate whether portable or mounted High Efficiency Particulate Air (HEPA) filtration units or other air cleaning systems would reduce the risk of transmission and, if so, implement their use to the degree feasible.

## Major COVID-19 Outbreaks

A major outbreak occurs if 20 or more COVID-19 cases in an exposed group visit the District's workplace during the high-risk exposure period within a 30-day period.

This section of the CPP will stay in effect until there are no new COVID-19 cases detected in our workplace for a 14-day period.

The District will continue to comply with the Multiple COVID-19 Infections and COVID-19 Outbreaks section above, except that the COVID-19 testing, regardless of vaccination status, is made available to all employees in the exposed group twice a week, or more frequently if recommended by the local health department.

In addition to complying with this CPP, the District will also:

- Provide employees in the exposed group with respirators for voluntary use and determine the need for a respiratory protection program or changes to an existing respiratory protection program to address COVID-19 hazards.
- Separate by six feet (except where we can demonstrate that six feet of separation is not feasible and there is momentary exposure while persons are in movement) any employees in the exposed group who are not wearing respirators. When it is not feasible to maintain a distance of at least six feet, individuals are as far apart as feasible.
- Install cleanable solid partitions that effectively reduce transmission between the employee and other persons at workstations where an employee in the exposed group is assigned to work for an extended period, and where the physical distancing requirement is not always maintained.
- Evaluate whether to halt some or all operations at the workplace until COVID-19 hazards have been corrected.

- Implement any other control measures deemed necessary by Cal/OSHA.

## Employer Provided Transportation

This section of the CPP will apply when there is District provided transportation, - which is any transportation of an employee, during the course and scope of employment, provided, arranged for, or secured by the District, including transportation to and from different workplaces, jobsites, delivery sites, buildings, stores, facilities, and agricultural fields regardless of the travel distance or duration involved, unless the driver and all passengers live in the same household outside of work, such as family members, the driver is alone in the vehicle, the transportation is necessary for emergencies for example; firefighting, rescue or evacuation, all the employees in the vehicle are fully vaccinated, or employees are using public transportation.

To the extent feasible, the District reduces exposure to COVID-19 hazards by assigning employees sharing vehicles to distinct groups and ensuring that each group remains separate from other such groups during transportation, during work activities, and in employer-provided housing. The District prioritizes shared transportation assignments in the following order:

- Employees residing in the same housing unit are transported in the same vehicle.
- Employees working in the same crew or workplace are transported in the same vehicle.
- Employees who do not share the same household, work crew or workplace are transported in the same vehicle only when no other transportation alternatives are feasible.

The District ensures that the:

- Face covering requirements of this policy are followed for employees waiting for transportation, if applicable.
- All employees are provided with a face covering, which must be worn unless an exception applies.
- Upon request, the District provides respirators for voluntary use in compliance with this policy to all employees in the vehicle who are not fully vaccinated.
- Before entering the vehicle, screening will take place following guidelines from this CPP and drivers and riders with COVID-19 symptoms will be excluded prior to boarding shared transportation.
- All high contact surfaces will be disinfected with employer provided sanitizing material including door handles, seatbelt buckles, armrests, steering wheel, arm rests, and shifter if different people will touch the area. We provide sanitizing materials, training on how to use them properly, and ensure they are kept in adequate supply.
- Ventilation in the vehicle will be maximized by keeping windows open, ventilation units will be set to use maximum outside air and not set to recirculate air. Windows can be shut if it is over 90 degrees or less than 60 degrees, the air quality index is over 100 (poor air quality), or protection is needed from weather conditions, such as rain or snow.
- Each vehicle will have hand sanitizer available.



**California Department of Industrial Relations  
Division of Occupational Safety & Health**

## **What Employers and Workers Need to Know about COVID-19 Isolation & Quarantine**

May 6, 2022

This fact sheet provides employers and workers not covered by the [Aerosol Transmissible Diseases standard](#) with information on when and for how long workers must be excluded from the workplace if they test positive or are exposed to someone who has COVID-19. The chart below reflects the new California Department of Public Health (CDPH) isolation and quarantine periods guidance from April 6, 2022 and the third re-adoption of the Cal/OSHA COVID-19 Prevention Emergency Regulation effective May 6, 2022.

More information is available on [Cal/OSHA's ETS FAQs](#) and [CDPH's Isolation and Quarantine Guidance](#).

Employees who test positive for COVID-19 must be excluded from the workplace as described in Table 1. For employees who had a close contact, employers must review [CDPH guidance](#) and implement quarantine and other measures in the workplace to prevent COVID-19 transmission in the workplace. Please refer to table 2 and table 3 below for CDPH quarantine guidance after close contact.

Where the tables below refer to action to be taken on a specified day (e.g. "day 5" or "day 10"), day 1 is the first day following the onset of symptoms or, if no symptoms develop, the day following the first positive test.

**Table 1: Exclusion Requirements for Employees Who Test Positive for COVID-19**

Requirements apply to <b>all</b> employees, regardless of vaccination status, previous infection, or lack of symptoms.	<ul style="list-style-type: none"> <li>Employees who test positive for COVID-19 must be excluded from the workplace for at least 5 days after start of symptoms or after date of first positive test if no symptoms.</li> <li>Isolation can end and employees may return to the workplace after day 5 if symptoms are not present or are resolving, <b>and</b> a diagnostic specimen* collected on day 5 or later tests negative.</li> <li>If an employee's test on day 5 (or later) is positive, isolation can end and the employee may return to the workplace after day 10 if they are fever-free for 24 hours without the use of fever-reducing medications.</li> <li>If an employee is unable to or choosing not to test<sup>1</sup>, isolation can end, and the employee may return to the workplace after day 10 if they are fever-free for 24 hours without the use of fever-reducing medications.</li> <li>If an employee has a fever<sup>2</sup>, isolation must continue and the employee may not return to work until 24 hours after the fever resolves without the use of fever-reducing medications.<sup>3</sup></li> <li>If an employee's symptoms other than fever are not resolving, they may not return to work until their symptoms are resolving or until after day 10.</li> <li>Employees must wear face coverings around others for a total of 10 days. Please refer the FAQs regarding face coverings for additional information</li> </ul> <p>*Antigen test preferred.</p>
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<sup>1</sup> An employer may require a test. More information is available in the [Department of Fair Employment and Housing FAQ](#).

<sup>2</sup> A fever is a measured body temperature of 100.4 degrees Fahrenheit or higher.

<sup>3</sup> A fever resolves when 24 hours have passed with no fever, without the use of fever-reducing medications.

**Table 2: CDPH Guidance for Close Contacts – Employees Who Are Exposed to Someone with COVID-19. (Applies to All Employees Except those in High-Risk Settings)**

<p>For employees who are <b>asymptomatic</b>.</p> <p>Applies to all employees, regardless of vaccination status.</p>	<ul style="list-style-type: none"> <li>Exposed employees must test within three to five days after their last close contact. Persons infected within the prior 90 days do not need to be tested unless symptoms develop.</li> <li>Employees must wear face coverings around others for a total of 10 days after exposure. Please refer to the FAQs on face coverings for additional information.</li> <li>If an exposed employee tests positive for COVID- 19, they must follow the isolation requirements above in Table 1.</li> <li>Employees are strongly encouraged to get vaccinated and boosted</li> </ul>
<p>For employees who are <b>symptomatic</b>.</p> <p>Applies to all employees, regardless of vaccination status.</p>	<ul style="list-style-type: none"> <li>Symptomatic employees must be excluded and test as soon as possible. Exclusion must continue until test results are obtained.</li> <li>If the employee is unable to test or choosing not to test, exclusion must continue for 10 days.</li> <li>If the employee tests negative and returns to work earlier than 10 days after the close contact, the employee must wear a face covering around others for 10 days following the close contact.</li> <li>CDPH recommends continuing exclusion and retesting in 1-2 days if testing negative with an antigen test, particularly if tested during the first 1-2 days of symptoms.</li> <li>For symptomatic employees who have tested positive within the previous 90 days, using an antigen test is preferred.</li> </ul>

**Table 3: CDPH Guidance for Close Contacts – Specified High-Risk Settings**

<p>Applies to employees who are:</p> <ul style="list-style-type: none"> <li>Not fully vaccinated, OR</li> <li>Not infected with SARS-CoV-2 within the prior 90 days.</li> </ul> <p>AND who work in the following high-risk settings:</p> <ul style="list-style-type: none"> <li>Emergency Shelters</li> <li>Cooling and Heating Centers</li> <li>Long Term Care Settings &amp; Adult and Senior Care Facilities*</li> <li>Local correctional facilities and detention centers*</li> <li>Healthcare settings*</li> </ul> <p>* Please note that some employees in these high-risk settings are covered by the Aerosol Transmissible Diseases standard (section 5199) and are subject to different requirements. Please see the Scope of Coverage section of the FAQ for additional information.</p>	<ul style="list-style-type: none"> <li>Exposed employees must be excluded from work for at least five days after the last known close contact.</li> <li>Exclusion can end and exposed employees may return to the workplace after day 5 if symptoms are not present <b>and</b> a diagnostic specimen collected on day 5 or later tests negative.</li> <li>If an employee is unable to test or choosing not to test, and symptoms are not present, work exclusion can end and the employee may return to the workplace after day 10.</li> <li>Employees in these settings must wear a face covering while indoors and around others in accordance with CDPH's universal masking guidance.</li> <li>Employees are strongly encouraged to get vaccinated or boosted.</li> <li>If employees develop symptoms after returning to work, they must be excluded from the workplace and test as soon as possible. If employees test positive, they must follow the isolation requirements in Table 1.</li> </ul>
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### Commonly Asked Questions

**When do workers need to be paid exclusion pay if exposed to COVID-19?**

When workers are required to be excluded from work due to work-related COVID-19 exposure, they must be paid exclusion pay. Workers should speak with their employers about available exclusion pay. Some exceptions apply, for example if the worker can work from home, or they are receiving disability pay or Workers' Compensation Temporary Disability Payments.

**What does CDPH guidance require if a worker was exposed to COVID-19 but tests are not available?**

If a worker in a non-high-risk setting cannot be tested as required but never develops symptoms, the worker may continue to work but must wear a face covering for 10 days after the close contact. If the worker works in a high-risk setting, they should continue isolation for 10 days, as explained in the table.

This guidance is an overview, for full requirements  
see Title 8 sections 3205, 3205.1, 3205.2, 3205.3, 3205.4

### Update History

- January 19, 2022 – Updated to clarify this fact sheet does not apply to workplaces covered by the Aerosol Transmissible Diseases Standard.
- May 6, 2022 – Updated to align with new CDPH guidance for general population and adding high-risk settings.



For assistance with developing a COVID-19 Prevention Program, employers may contact Cal/OSHA Consultation Services at 1 800 963 9424 or [InfoCons@dir.ca.gov](mailto:InfoCons@dir.ca.gov)

For Consultation information or publications, access the following link or copy the site address:  
DOSHConsultation [www.dir.ca.gov/dosh/consultation.html](http://www.dir.ca.gov/dosh/consultation.html)



## **Commonly Asked Questions**

### **When do workers need to be paid exclusion pay if exposed to COVID-19?**

When workers are required to be excluded from work due to work-related COVID-19 exposure, they must be paid exclusion pay. Workers should speak with their employers about available exclusion pay. Some exceptions apply, for example if the worker can work from home, or they are receiving disability pay or Workers' Compensation Temporary Disability Payments.

### **What is required if a worker was exposed to COVID-19 but tests are not available?**

If a worker that is unvaccinated cannot be tested as required, quarantine must continue for at least 10 days as explained in the table. If a worker is fully vaccinated, whether or not they are booster eligible or have received a booster, and the worker cannot be tested on or by day 5, as applicable, employers should follow the ETS by ensuring the worker wears a face covering and maintains six feet of distance for 14 days following the close contact.

This guidance is an overview, for full requirements see Title 8 sections [3205](#), [3205.1](#), [3205.2](#), [3205.3](#), [3205.4](#)

- January 19, 2022 – Updated to clarify this fact sheet does not apply to workplaces covered by the Aerosol Transmissible Diseases Standard.

[BACK](#)



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For Consultation information or publications, access the following link or copy the site address: [DOSH Consultation www.dir.ca.gov/dosh/consultation.html](http://www.dir.ca.gov/dosh/consultation.html)



PANOCHE WATER DISTRICT				
ACCOUNTS PAYABLE LIST				
PAYMENTS RUN FROM 6/23/2022 TO 7/12/2022				
		MECHANICS O & M CHECKING # 8566		
	CHECK		CHECK	
DATE	NUMBER	NAME	AMOUNT	MEMO
6/23/2022	40405	APPL, INC.	\$ 1,724.00	WATER SAMPLES - IRRIGATION, DMC WELLS & HAMMONDS(TO BE BILLED)
6/23/2022	40406	BOB'S TIRE	\$ 124.19	SERVICE # 13A & # 16B
6/23/2022	40407	JUAN CADENA	\$ 23.48	REIMBURSEMENT - HAND PUMP FOR CHEMICALS
6/23/2022	40408	FIELDMAN, ROLAPP & ASSOCIATES, INC.	\$ 422.50	2022 S & P SURVEILLANCE
6/23/2022	40409	HALLMARK GROUP	\$ 400.00	MAY 2022 CONSULTANT
6/23/2022	40410	HOFFMAN SECURITY	\$ 341.40	OFFICE & SHOP SECURITY
6/23/2022	40411	HOME DEPOT CREDIT SERVICES	\$ 144.04	GLOVES, KEY COPIES & WATER DISPENSER FOR SHOP
6/23/2022	40412	MARFAB	\$ 10.31	SUPPLIES FOR # 42
6/23/2022	40413	NAPA AUTO PARTS	\$ 105.98	DEF FOR # 25 & # 32
6/23/2022	40414	OFFICE CITY	\$ 170.06	COPY PAPER
6/23/2022	40415	PITNEY BOWES	\$ 128.48	INK CARTRIDGE
6/23/2022	40416	PURCHASE POWER	\$ 320.99	POSTAGE REFILL
6/23/2022	40417	SAN LUIS CANAL COMPANY	\$ 68,356.00	EXCHANGE FEE - WATER TRANSFER 743 AC FT @ \$ 92.00
6/23/2022	40418	UNWIRED BROADBAND, INC.	\$ 549.99	JULY 2022 INTERNET SERVICE
6/23/2022	40419	WESTSIDE WATER	\$ 3,076.00	CCR REPORT 2021, FILLED CHEMICALS & WEEKLY SERVICE CALLS
6/23/2022	40420	YOUNG'S AIR CONDITIONING	\$ 82.00	DIAGNOSTIC FEE HOUSE # 6
6/28/2022	40421	SANTOS FORD	\$ 34,410.43	2022 FORD RANGER
7/1/2022	40422	CPU TREND	\$ 20,326.11	IT SERVICES JAN - MAR 2022, EMAIL SECURITY JAN - MAR 2022 & PLATFORM SUPPORT & CLOUD 3 YEARS
7/12/2022	40423	AMAZON/SYNCH	\$ 1,459.94	DISTRICT SUPPLIES
7/12/2022	40424	APPL, INC.	\$ 3,151.00	JUNE 2022 WATER SAMPLES - IRRIGATION, GBP, PDD & CDD (TO BE BILLED)
7/12/2022	40425	BRENNTAG PACIFIC, INC.	\$ 1,304.32	CHLORINE - DOMESTIC PLANT
7/12/2022	40426	CLARK PEST CONTROL	\$ 607.00	OFFICE & SHOP PEST CONTROLL
7/12/2022	40427	CRAMER FISH SCIENCES	\$ 4,477.22	MUD SLOUGH SAMPLING (BILL TO PDD)
7/12/2022	40428	LIGHTHOUSE DOCUMENT TECHNOLOGIES, INC.	\$ 468.00	APRIL & MAY 2022 LEGAL CONSULTANT
7/12/2022	40429	FEDERAL EXPRESS	\$ 597.31	SHIPPING WATER SAMPLES - GBP
7/12/2022	40430	FORKLIFT SPECIALTIES, INC.	\$ 202.41	SERVICE # 31C
7/12/2022	40431	FRASIER IRRIGATION INC.	\$ 6,175.41	MAINLINE RENTAL DMC WELLS
7/12/2022	40432	FRESNO WIRE ROPE & RIGGING	\$ 903.65	SUPPLIES FOR # SJ40
7/12/2022	40433	FRONTIER COMMUNICATION	\$ 586.10	JUNE 2022 TELEPHONE SERVICE
7/12/2022	40434	HOLT OF CALIFORNIA	\$ 181.87	PARTS FOR # 75A & # 75D DMC WELLS
7/12/2022	40435	LAW OFFICES OF WILLIAM C. HAHESY	\$ 805.00	MAY 2022 LEGAL SERVICES
7/12/2022	40436	MARFAB	\$ 229.44	PARTS FOR # 64A, CHEMICAL TRAILER & WELDING ROD
7/12/2022	40437	MCCORMICK BARSTOW LLP	\$ 169.50	MAY 2022 LEGAL SERVICES
7/12/2022	40438	DIANA MOSES	\$ 13.75	REIMBURSEMENT - MILEAGE
7/12/2022	40439	MORRIS GENERAL CONTRACTING, INC.	\$ 7,818.75	BUILD WALL IN OFFICE TO MAKE 2 OFFICES
7/12/2022	40440	NUTRIEN AG SOLUTIONS, INC.	\$ 9,689.42	25 GALS CAPSTONE @ \$ 57.30 & 2,000 LBS COPPER SULFATE \$ 3.78
7/12/2022	40441	PACIFIC GAS & ELECTRIC	\$ 175,647.77	ELECTRICAL SERVICE
7/12/2022	40442	PIONEER LAW GROUP, LLP	\$ 1,615.00	MAY & APRIL 2022 LEGAL SERVICES
7/12/2022	40443	PITNEY BOWES	\$ 489.85	POSTAGE METER LEASE 4 MONTHS
7/12/2022	40444	PURCHASE POWER	\$ 370.28	REFILL POSTAGE
7/12/2022	40445	SUMMERS ENGINEERING INC.	\$ 680.00	REVIEW CONTOUR CANAL TERMINUS STRUCTURE & PIPELINE, PREPARE ESTIMATE FOR TRAVELING WATER SCREENS & ATTEND DISTRICT MEETING
7/12/2022	40446	THOMAS LAW GROUP	\$ 175.00	MAY 2022 LEGAL SERVICES

	CHECK		CHECK	
DATE	NUMBER	NAME	AMOUNT	MEMO
7/12/2022	40447	WATER RECLAMATION	\$ 18,154.66	SUPPLIES FOR LAT # 2 206 TURNOUT, REPAIRS TO RECIRCULATION PUMP E, CHECK ELECTRICAL PANEL KODA LIFT
7/12/2022	4047	LIEBERT CASSIDY WHITMORE	\$ 2,574.00	# 2 & FIX AIR VENT RECIRCULATION PUMP STATION
6/16/2022	JE-81	TRANSFER FUNDS FOR PAYROLL	\$ 60,000.00	APRIL 2022 LEGAL SERVICES
6/30/2022	JE-89	TRANSFER FUNDS FOR PAYROLL	\$ 70,000.00	PAYROLL DATED 6/17/2022
6/10/2022	W00789	PAI SERVICES, LLC	\$ 118.82	PAYROLL DATED 7/1/2022
				MAY 2022 SAGE TIME
7/1/2022	W00790	WESTAMERICA VISA	\$ 2,453.09	ANNUAL FEE FOR SONICWALL SECURITY, DEPOSIT ON VEHICLE DECALS, TDS METER, CONTRACT ADMINISTRATOR
			\$ 501,834.52	RECRUITMENT ADVERTISEMENT, PARKING FOR ACWA CONFERENCE, LUNCHEON (CDD TO BE BILLED), CAR WASH
				# 18A & DISTRICT EMAILS
		<b>MECHANICS PAYROLL CHECKING # 7895</b>		
DATE	CHECK	NAME	CHECK	MEMO
DATE	NUMBER	NAME	AMOUNT	MEMO
6/16/2022	PR-1442	NET PAYROLL	\$ 41,991.03	PAYROLL DATED 6/17/2022
6/17/2022	JE-83	EMPLOYMENT DEVELOPMENT DEPARTMENT	\$ 2,732.29	STATE PAYROLL TAX DEPOSIT
6/17/2022	JE-84	INTERNAL REVENUE SERVICE	\$ 15,538.63	FEDERAL PAYROLL TAX DEPOSIT
6/17/2022	JE-85	JOHN HANCOCK	\$ 7,763.29	401K RETIREMENT
6/23/2022	3122	PRINCIPAL LIFE INSURANCE COMPANY	\$ 882.06	401K RETIREMENT
7/1/2022	JE-90	EMPLOYMENT DEVELOPMENT DEPARTMENT	\$ 2,827.83	JULY 2022 EMPLOYEE PAID INSURANCE
7/1/2022	JE-91	INTERNAL REVENUE SERVICE	\$ 15,785.62	STATE PAYROLL TAX DEPOSIT
7/1/2022	JE-92	JOHN HANCOCK	\$ 7,964.68	FEDERAL PAYROLL TAX DEPOSIT
7/1/2022	PR-1443	NET PAYROLL	\$ 42,901.08	401K RETIREMENT
		<b>TOTAL</b>	<b>\$ 138,386.51</b>	PAYROLL DATED 7/1/2022

BACK

PANOCHÉ WATER DISTRICT					
FYE 2023 BUDGET (March 1, 2022 - February 28, 2023) - Adopted Feb 22, 2022					
March thru June 33%		Budget	Actual	REMAINING BALANCE	
Operating Revenues					
1	Supplemental Water	\$ 10,362,366	\$ 8,759,302	\$ 1,603,064	85%
2	Operations & Maintenance	\$ 5,861,058	\$ 1,164,614	\$ 4,696,444	20%
3	Fresno/Merced Counties - 2021 CVP Bond	\$ 1,509,263	\$ 609,903	\$ 899,360	40%
4	Labor Reimbursements	\$ 583,740	\$ 71,976	\$ 511,764	12%
5	Other Revenues	\$ 250,000	\$ 23,322	\$ 226,678	9%
6	Reimbursed Expenses	\$ 200,000	\$ 92,153	\$ 107,847	46%
7	Domestic Water Treatment Plant	\$ 140,000	\$ 19,680	\$ 120,320	14%
8	Sustainable Groundwater Management <sup>1</sup>	\$ 46,497	\$ -	\$ 46,497	0%
9	CVP AG Water Contract	\$ -	\$ 30,721	\$ (30,721)	0%
Total Revenue		\$ 18,952,924	\$ 10,771,671	\$ 8,181,253	57%
Operating Expenses		Budget	Actual	REMAINING BALANCE	
Water					
10	Supplemental Water	\$ 10,362,366	\$ 1,435,566	\$ 8,926,800	14%
11	Planning & Engineering	\$ 150,000	\$ 3,964	\$ 146,036	3%
12	CVP Water Contract	\$ -	\$ 24,793	\$ (24,793)	
		\$ 10,512,366	\$ 1,464,323	\$ 9,048,043	14%
Administration					
13	2021 CVP Bond	\$ 928,866	\$ -	\$ 928,866	0%
14	Legal	\$ 600,000	\$ 42,353	\$ 557,647	7%
15	2021 CVP Bond Assessment Refund	\$ 580,397	\$ -	\$ 580,397	0%
16	Salaries and Wages	\$ 569,425	\$ 194,666	\$ 374,759	34%
17	Employees' Benefits	\$ 202,961	\$ 74,628	\$ 128,333	37%
18	SLDMWA Activity Agreements	\$ 186,146	\$ 89,110	\$ 97,036	48%
19	SLDMWA DHCCP Bond Payment	\$ 148,592	\$ -	\$ 148,592	0%
20	Directors' Benefits	\$ 138,352	\$ 32,933	\$ 105,419	24%
21	Insurance	\$ 127,750	\$ 48,227	\$ 79,523	38%
22	SWRCB Water Rights Fee	\$ 125,000	\$ -	\$ 125,000	0%
23	Other Supplies & Services	\$ 105,000	\$ 45,760	\$ 59,240	44%
24	Payroll Burden	\$ 68,642	\$ 21,854	\$ 46,788	32%
25	Professional Services	\$ 60,000	\$ 37,469	\$ 22,531	62%
26	Annual Audits	\$ 50,000	\$ -	\$ 50,000	0%
27	Central Delta-Mendota Region SGMA <sup>1</sup>	\$ 46,497	\$ 7,447	\$ 39,050	16%
28	Communications	\$ 45,000	\$ 17,350	\$ 27,650	39%
29	Conferences and Trainings	\$ 45,000	\$ 19,543	\$ 25,457	43%
30	Utilities	\$ 30,000	\$ 6,990	\$ 23,010	23%
		\$ 4,057,629	\$ 638,330	\$ 3,419,299	16%

March thru June 33%		Budget	Actual	REMAINING BALANCE	
Operations & Maintenance					
31	Energy	\$ 1,440,000	\$ 232,764	\$ 1,207,236	16%
32	Salaries and Wages	\$ 1,258,610	\$ 305,196	\$ 953,414	24%
33	Employees' Benefits	\$ 431,839	\$ 108,494	\$ 323,345	25%
34	Pumps & Structures Repairs	\$ 250,000	\$ 113,684	\$ 136,316	45%
35	Payroll Burden	\$ 197,481		\$ 197,481	0%
36	Reimbursable Expenses	\$ 200,000	\$ 75,807	\$ 124,193	38%
37	Chemical Application	\$ 170,000	\$ 25,347	\$ 144,653	15%
38	Domestic Water Treatment Plant	\$ 140,000	\$ 26,870	\$ 113,130	19%
39	Fuel & Oil	\$ 90,000	\$ 34,471	\$ 55,529	38%
40	Capital Cost - Depreciation	\$ 75,000	\$ -	\$ 75,000	0%
41	Equipment Repairs	\$ 50,000	\$ 23,689	\$ 26,311	47%
42	Vehicle Repairs & Maintenance	\$ 45,000	\$ 5,787	\$ 39,213	13%
43	Buildings Repairs & Maintenance	\$ 20,000	\$ 4,387	\$ 15,613	22%
44	Laboratory - Water Testing	\$ 15,000	\$ 5,851	\$ 9,149	39%
		\$ 4,382,929	\$ 962,346	\$ 3,420,583	22%
Total Expenses		\$ 18,952,924	\$ 3,064,999	\$ 15,887,926	16%
Net Revenue/(Deficit)			\$ 7,706,672		
1 SGMA Costs historically billed on an pro-rata acreage basis					

BACK

Water Supply																		
District Water	Annual	2022	2022	2022	2022	2022	2022	2022	2022	2022	2022	2023	2023	YTD	Transfers	Not	WA	Remaining
March, 2022 - Feb, 2023	AF	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Usage	Out	Pumped	Stored	Balance
Transfer 2 - DC	2,065			116	949									1,065				1,000
Transfer 6 - DC	100			12	88									100				0
Grower Transfer Ins	864			377	487									864				0
PWD Grower Wells f/Crdt	4,000	386	733	1,052	1,015									3,186				814
Gains or Losses	2,196	130	556	728	782									2,196				0
District Water Total	9,225	516	1,289	2,285	3,321	0	0	0	0	0	0	0	0	7,411				1,814
Bureau Water	Annual	2022	2022	2022	2022	2022	2022	2022	2022	2022	2022	2023	2023	YTD	Transfers	Loss	WA	Remaining
March, 2022 - Feb, 2023	AF	March	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Usage	Out		Stored	Balance
Public Health & Safety	121	12	15	16	17									60				61
2022-2023 0% USBR	0													0				0
CVP 3F Wtr -20-21 Resch	4,251	161	803	25										989		(146)		3,116
CVP 3F Wtr -21-22 Resch	2,787													0		(83)		2,704
Transfer 1 Rescheduled	6,913													0		(205)		6,708
Transfer 3 Rescheduled	293	293												293				0
Grower Transfer Ins	1,251		196	460	595									1,251				0
Transfer 2	935			684	251									935				0
Transfer 4	1,693													0			995	1,693
Transfer 5	2,133													0		(533)		1,600
Transfer 7	1,619			369	1,250									1,619				0
Transfer 8	64													0		(16)		48
Transfer 9	350													0				350
Burea Water Total	22,410	466	1,014	1,554	2,113	0	0	0	0	0	0	0	0	5,147	0	(983)	995	16,280
Total Water Supply	31,635	982	2,303	3,839	5,434	0	0	0	0	0	0	0	0	12,558	0	(983)		18,094
Usage																		
Growers		982	2,303	3,839	5,434									12,558				
Transfers Out/Sales		0	0	0	0									0				
Total Usage/Transfers		982	2,303	3,839	5,434	0	0	0	0	0	0	0	0	12,558				
Diff/Losses: % of Supply	%	13%	24%	19%	15%									18%				
Budget to Actual - AF	32,150	849	1,946	3,341	4,439									10,575				21,575

\* Water Supply Numbers are estimates of known Transfers at this time - Deliveries are Actual





## Westlands Water District

### MEMORANDUM

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**TO:** SLDMWA BOARD OF DIRECTORS  
**FROM:** TOM BOARDMAN, WATER RESOURCES ENGINEER  
**SUBJECT:** JULY OPERATIONS UPDATE  
**DATE:** JULY 8, 2022

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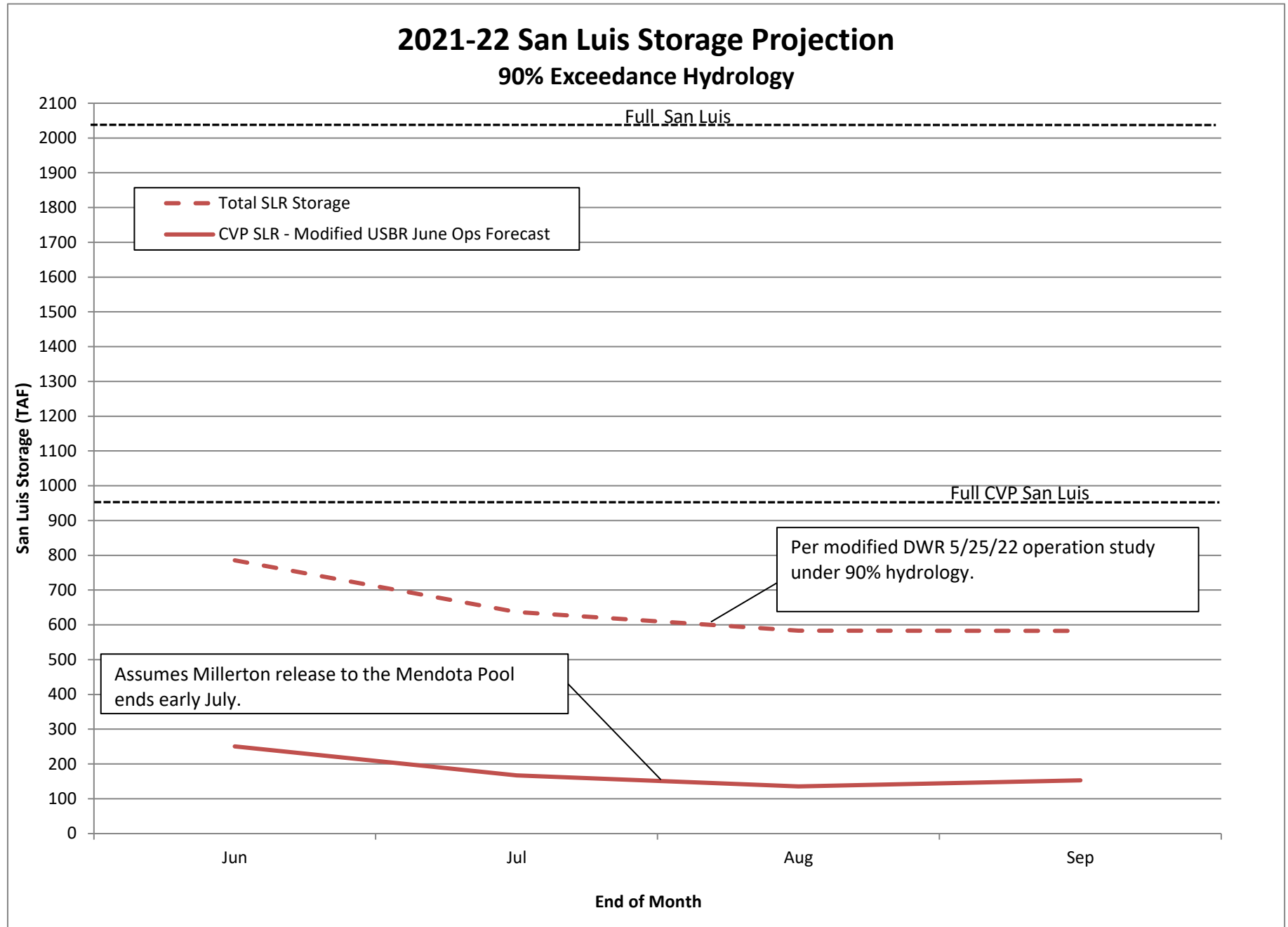
#### Project Operations

- Jones pumping during June was limited to about 900 cfs while minimal releases were made to meet relaxed Delta requirements as allowed by a Temporary Urgency Change Order (TUCO) that was granted by the State Water Resources Control Board in early April. CVP exports increased to 1,800 cfs when the TUCO expired on July 1 and D-1641 requirements resumed. Jones is scheduled to increase to 2,700 cfs on July 10 thanks to anticipated freshening of Delta water quality.
- Reclamation latest forecast shows the accounting balance under the Coordinated Operations Agreement (COA) at about 120 TAF in favor of the CVP. The current balance includes 59 TAF released from New Melones last year to meet part of the SWP's share of Delta requirements. Although Reclamation and DWR have not reached an agreement for the payback of New Melones water, Reclamation anticipates all other water owed to the CVP will be paid back by the end of July.
- Shasta storage is 1.76 MAF - 57% of average. As releases were held to near minimum levels during June, storage dropped by only 38 TAF which is the smallest amount of storage decline during a single summer month in a critical year. Reclamation's latest forecast shows Shasta releases at about 35% of average during the summer with a projected carryover storage of 1.4 MAF.
- Folsom storage is 747 TAF – 107% of average. Releases increased by 60% by late June in preparation for D1641 requirements resuming in July and to support higher summer CVP exports. Summer releases are expected to remain at about 4,500 cfs through August to reach a carry-over target of 300 TAF.
- CVP demands for June were about 55% of the 15-year average. About 60 TAF or 30% of the monthly demand flowed into the Mendota Pool from the San Joaquin River to meet Exchange Contractor demands.

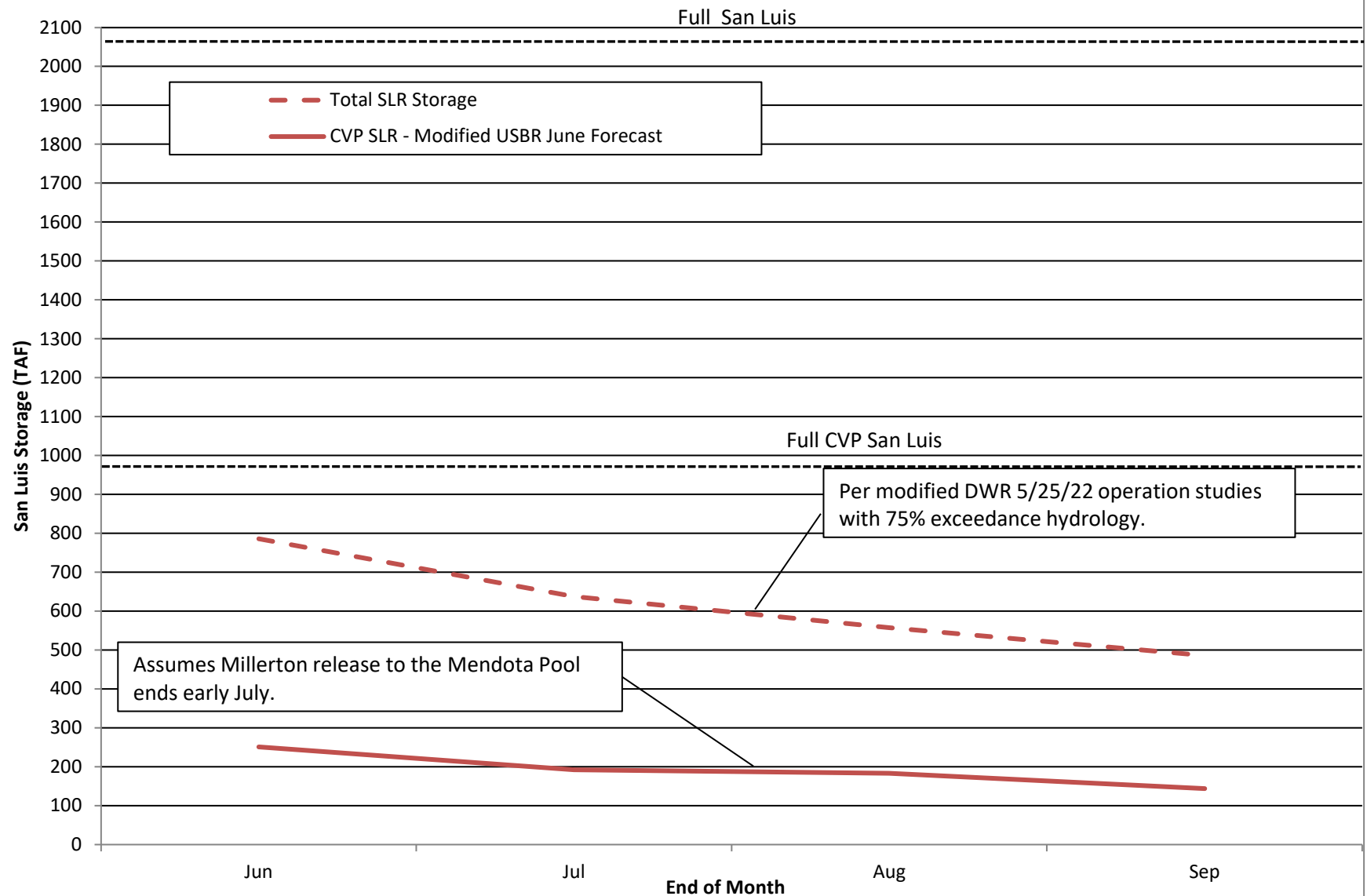
#### 2021-22 San Luis Reservoir Operations

The current CVP share of San Luis is at 232 TAF which reflects a daily draw down rate of about 4 TAF. The draw down rate is expected to slow by early next week when Jones pumping increases. Friant releases to help meet Exchange Contractor demands at the Mendota Pool ended early this month. Total CVP SLR storage includes an estimated 180 TAF of undelivered rescheduled water.

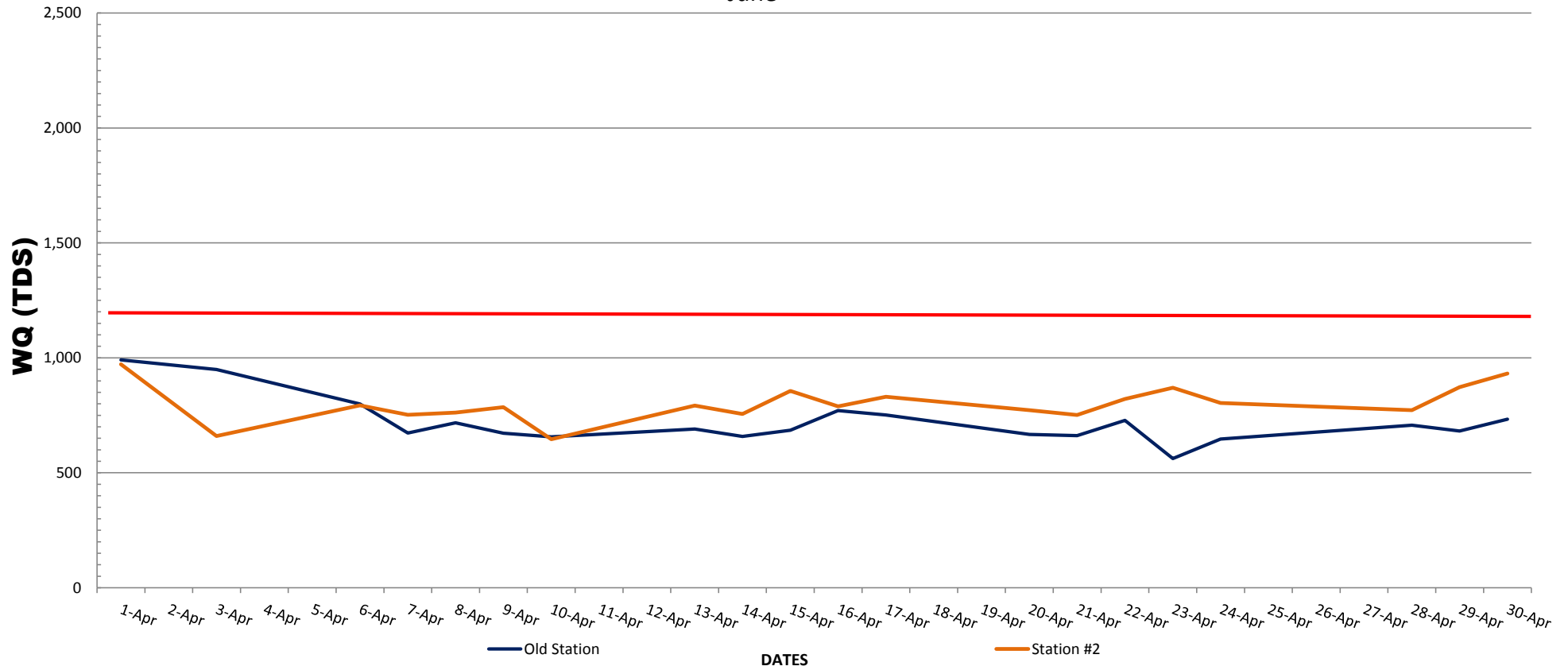
The attached 90% and 50% exceedance SLR graphs reflect an anticipated 2-3 unit operation at Jones to capture increased summer releases from Folsom. Both graphs project CVP SLR storage to remain above 100 TAF through September.



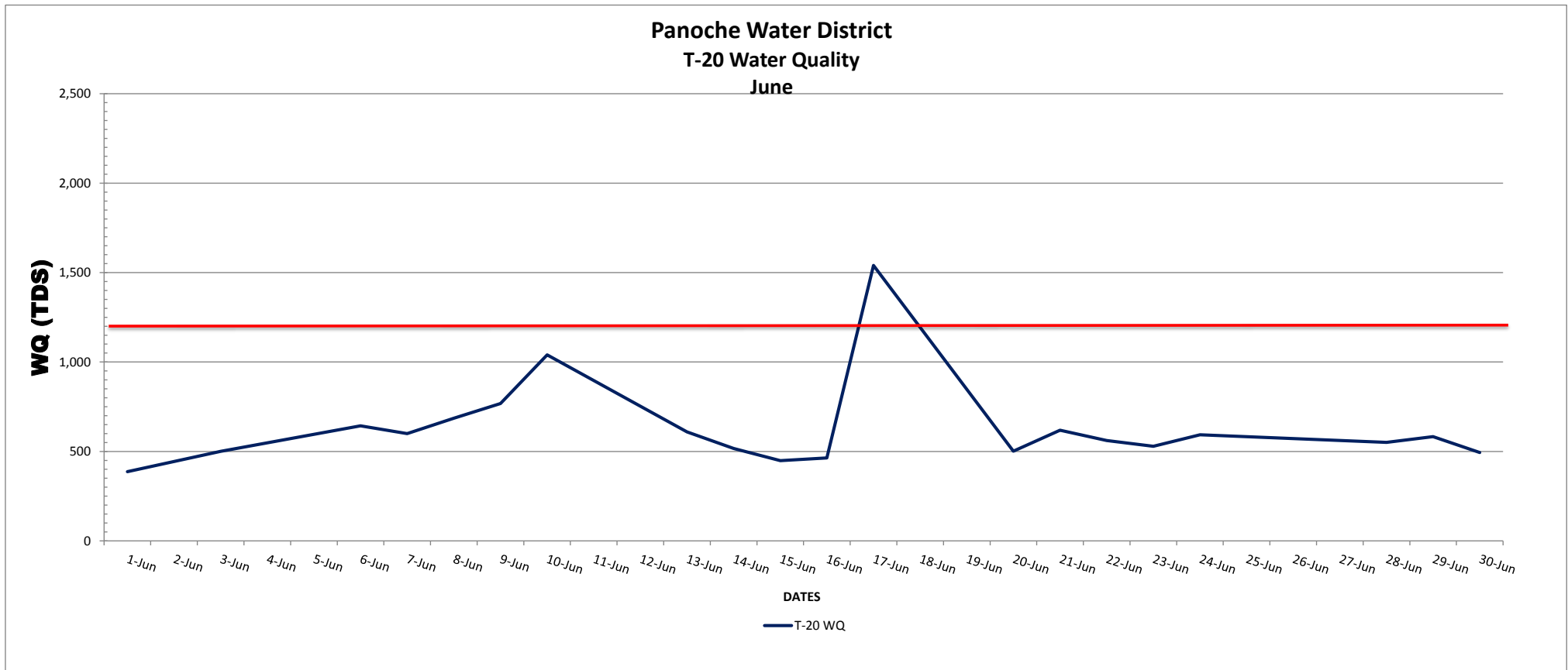
## 2021-22 San Luis Storage Projection 50% Exceedance Hydrology



# Panoche Water District Main Station Water Quality June



\* Unsteady Flows \*



[BACK](#)